

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 5	
Title	Revenue Budget Monitoring 2019-2020
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That the use of £250,000 from the Regeneration Reserve to fund various regeneration schemes as detailed at paragraph 4.4 to the report be approved. 2. That the use of £626,000 from the Transformation Reserve to fund various transformational work as detailed at paragraph 4.5 to the report be approved. 3. That the use of £304,000 from the Licensing Reserve to subsidise taxi fares and fees in 2019-2020 as detailed at paragraph 4.6 to the report be approved. 4. That the use of £9,000 from the Wholesale Market Sinking Reserve to fund High Bay lighting within the wholesale market as detailed in paragraph 4.7 to the report be approved. 5. That the use of £73,000 from the Efficiency Reserve to fund two fixed term posts to support the delivery of the volunteering strategy and Voluntary and Community Sector Action Plan over the next 12 months as detailed in paragraph 4.8 to the report be approved. 6. That the contribution of £1.8 million into a new specific reserve which would be specially set aside to support the 2020-2021 budget strategy as detailed in the Final Budget and Medium Term Financial Strategy 2020-2021 to 2023-2024 reported to Cabinet on 19 February 2020 as detailed in paragraph 4.9 to the report be approved. 7. That the establishment of supplementary expenditure budgets within the 2019-2020 approved budgets as detailed in section 5.0 to the report for grant funded expenditure be approved. 8. That 17 virements totalling £16.8 million, for transfers within directorates, as detailed in Appendix 4 to the report be approved.

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

9. That the write off of five Non-Domestic Rates (NDR) debts totalling £52,288.51 as detailed in Appendix 5 to the report be approved.
10. That the write off of one Council Tax debt totalling £5,784.14 as detailed in Appendix 6 to the report be approved.
11. That the write off of four sundry debts totalling £55,623.02 as detailed in Appendix 7 to the report be approved.
12. That it be noted that the overall projected outturn for the General Fund for 2019-2020 is forecast to be a break-even position.
13. That it be noted that the redundancy costs, including the cost of pension strain, are forecast to be in the region of £3 - £4 million for 2019-2020. It is anticipated that the cost of redundancies can be met from reserves.
14. That it be noted that a £20.6 million surplus on the Housing Revenue Account (HRA) is projected compared with a budgeted surplus of £21.0 million as shown at Table 19 and in detail at Appendix 3 to then report. The projected reduction to the surplus of £452,000 would reduce redemption of debt by £452,000.
15. That it be noted that the 78 sundry debt accounts totalling £83,659.40, as detailed in paragraph 8.3 to the report, have been approved by for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.
16. That it be noted that the 431 council tax accounts totalling £241,239.66, as detailed in paragraph 8.5 to the report, have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.
17. That it be noted that the 53 Non-Domestic Rates (NDR) debts totalling £200,084.60, as detailed in paragraph 8.6 to the report, have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

	<p>18. That it be noted that the 21 housing benefit overpayments totalling £14,569.54, as detailed in paragraph 8.10 to the report, have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.</p> <p>19. That it be noted that the 12 debts relating to Business Improvement District (BID) totalling £1,913.31, as detailed in paragraph 8.7 of the report, have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.</p>
Options Considered	The write-offs, virements and use of reserve requests requiring the approval of Cabinet (Resources) Panel are all considered to be prudent in the opinion of the Director of Finance and the Cabinet Member for Resources
Reasons for Decision	In accordance with the Council's financial procedures rules, all virements in excess of £50,000, or those that result in a transfer between Employees and Other Controllable Expenditure headings, require the approval of Cabinet. Contribution to and from reserves also requires the approval from Cabinet. The write-offs, virements and use of reserve requests detailed in this report which seek the approval of Cabinet (Resources) Panel are all considered to be prudent in the opinion of the Director of Finance and the Cabinet Member for Resources
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	10 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 6	
Title	Treasury Management Activity Monitoring Quarter Three 2019-2020
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That it be noted that the Council is continuing to operate within the Prudential and Treasury Management Indicators approved by Council, and also within the requirements set out in the Council's approved Treasury Management Strategy for 2019-2020. 2. That it be noted that revenue underspends of £481,000 for the General Revenue Account and £243,000 for the Housing Revenue Account (HRA) are forecast from treasury management activities in 2019-2020. 3. That it be noted that the Prudential and Treasury Management Indicators included in this report are the same figures as those seen by Cabinet on 19 February 2020 and will be submitted for approval by Council on 4 March 2020.
Options Considered	As this is a monitoring report of treasury management activities undertaken in line with the approved Treasury Management Strategy 2019-2020, there are no alternative options available.
Reasons for Decision	The report provides an update on treasury management activities undertaken in line with the approved Treasury Management Strategy 2019-2020.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	5 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 7	
Title	Market Forces Policy
Status	Recommendations Approved
Record of Decision	That the revised Market Forces Supplement Policy be approved.
Options Considered	Option one would be to make no change to the existing policy. This would result in continued recruitment and retention difficulties in critical areas and potential impact of the provision of council services.
Reasons for Decision	The revision to the policy ensures that Market Force Supplements can be used as an additional tool to enable the Council to attract suitably qualified and experienced candidates where the Council's pay is below the market rate or where employee shortages in key posts impact the provision of council services
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	10 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 8	
Title	Proposed changes to charges for non-residential services
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That a further period of transitional protection of up to three years as set out in Option three, which seeks to achieve the right balance by limiting the increases to peoples' contributions to adult social care services (where they were in receipt of services prior to April 2018) whilst ensuring that we work towards the individual financial assessment amount be approved. 2. That authority be delegated to the Cabinet Member for Adult Services in consultation with the Director of Adult Services at the end of the further transitional protection period in March 2023.
Options Considered	<p>Option one would be to make no change to the existing arrangement where transitional protection for existing pre-April 2018 contribution payers would end on 31 March 2020.</p> <p>Option two would be to extend the two-year transitional protection implemented in April 2018 as part of the new non-residential contributions policy.</p> <p>Option three would be to implement an alternative transitional protection arrangement over three years – 2020/2021; 2021/2022 and 2022/2023 – based on a percentage increase according to the extent of the individual financial assessment impact on the amount and proportion of the increase.</p>
Reasons for Decision	Option three is considered to achieve the right balance by limiting the increases to peoples' contributions to adult social care services (where they were in receipt of services prior to April 2018 under the banded contributions scheme and have had no material change in their financial circumstances) whilst ensuring that we work towards the individual financial assessment amount.
Record of Conflicts of Interest	Councillors Louise Miles and Linda Leach declared a non-disclosable pecuniary interest in so much as they have close family relatives who use the service.
Dispensation Granted	None
Decision available for implementation (subject to call-in)	5 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 9																											
Title	Care and Support Provider Fee Review 2020-2021																										
Status	Recommendations Approved																										
Record of Decision	<p>1. That the proposed increase in fee levels for 2020-2021 as recommended in the report to meet the additional costs (employee and employer) resulting from the increases to the National Living Wage (NLW) and where applicable increases to sustain the care market be approved.</p> <table border="1"> <thead> <tr> <th>Type of provision</th> <th>Recommendation</th> <th>Current £</th> <th>Proposed £</th> </tr> </thead> <tbody> <tr> <td>Home Care</td> <td>Increase fee levels to meet the additional costs (employee and employer) resulting from the increases to the National Living Wage. *</td> <td>15.04 (hourly rate)</td> <td>15.56 (hourly rate)</td> </tr> <tr> <td>Home Care – rapid response</td> <td>Increase fee levels to meet the additional costs resulting from the increases to the National Living Wage. *</td> <td>16.50 (hourly rate)</td> <td>17.12 (hourly rate)</td> </tr> <tr> <td>Home Based Respite</td> <td>Increase fee levels to meet the additional costs resulting from the increases to the National Living Wage. *</td> <td>14.32 (hourly rate)</td> <td>14.84 (hourly rate)</td> </tr> <tr> <td>Direct Payments Home Care Agency Rate</td> <td>Increase fee levels to the proposed supported living</td> <td>14.10 (hourly rate)</td> <td>14.84 (hourly rate)</td> </tr> <tr> <td>Direct Payments for Personal Assistants</td> <td>No increase</td> <td>10.76 (hourly rate)</td> <td>10.76 (hourly rate)</td> </tr> </tbody> </table>			Type of provision	Recommendation	Current £	Proposed £	Home Care	Increase fee levels to meet the additional costs (employee and employer) resulting from the increases to the National Living Wage. *	15.04 (hourly rate)	15.56 (hourly rate)	Home Care – rapid response	Increase fee levels to meet the additional costs resulting from the increases to the National Living Wage. *	16.50 (hourly rate)	17.12 (hourly rate)	Home Based Respite	Increase fee levels to meet the additional costs resulting from the increases to the National Living Wage. *	14.32 (hourly rate)	14.84 (hourly rate)	Direct Payments Home Care Agency Rate	Increase fee levels to the proposed supported living	14.10 (hourly rate)	14.84 (hourly rate)	Direct Payments for Personal Assistants	No increase	10.76 (hourly rate)	10.76 (hourly rate)
Type of provision	Recommendation	Current £	Proposed £																								
Home Care	Increase fee levels to meet the additional costs (employee and employer) resulting from the increases to the National Living Wage. *	15.04 (hourly rate)	15.56 (hourly rate)																								
Home Care – rapid response	Increase fee levels to meet the additional costs resulting from the increases to the National Living Wage. *	16.50 (hourly rate)	17.12 (hourly rate)																								
Home Based Respite	Increase fee levels to meet the additional costs resulting from the increases to the National Living Wage. *	14.32 (hourly rate)	14.84 (hourly rate)																								
Direct Payments Home Care Agency Rate	Increase fee levels to the proposed supported living	14.10 (hourly rate)	14.84 (hourly rate)																								
Direct Payments for Personal Assistants	No increase	10.76 (hourly rate)	10.76 (hourly rate)																								

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

	Residential Care Older People	All Residential and Nursing Care Agreements for Older People Uplift all agreements with a current rate of less than £455. to £455.	433.30 (weekly rate)	455.00 (weekly rate)
	Nursing care for older people		433.30 (weekly rate)	455.00 (weekly rate)
	Residential care with dementia for older people	Increase fee levels to meet the additional costs (employee and employer) resulting from the increases to the NLW.	474.18 (weekly rate)	489.16 (weekly rate)
	Nursing care for older people with dementia		474.18 (weekly rate)	489.16 (weekly rate)
	Extra Care	Increase by 1.7%	N/A part of block contract	Increase to all contract totals
	Supported Living	Increase fee levels to meet the additional costs (employee and employer cost) resulting from the increases to the National Living Wage. *	14.32 (hourly rate)	14.84 (hourly rate)
	Nursing and Residential for people under 65 years old	Continue with pilot of open book accounting and increase fees of placements made up to 2019-2020 by 1.7%	N/A no locally agreed rate in place	Increase to all contract totals
	Community Opportunities Older People	5% increase	£24.15 sessional rate	£25.36 sessional rate

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

	<table border="1" data-bbox="698 193 1886 603"> <tr> <td data-bbox="698 193 938 268"></td> <td data-bbox="938 193 1509 268"></td> <td data-bbox="1509 193 1697 268"></td> <td data-bbox="1697 193 1886 268"></td> </tr> <tr> <td data-bbox="698 268 938 603">Community Opportunities for Adults with Complex Needs</td> <td data-bbox="938 268 1509 603">Ensure that the rate is consistent with the supported living rate and proportionate to 1:1 1:2 1:3 staffing ratios</td> <td data-bbox="1509 268 1697 603">N/A 3 sessional rates in place</td> <td data-bbox="1697 268 1886 603">£14.84 per hour for 1:1 staffing £7.42 per hour for 1:2 staffing £4.94 per hour for 1:3 staffing</td> </tr> </table> <p data-bbox="1906 564 2036 635">*except where</p> <p data-bbox="698 639 2036 675">the provider has tendered below the current rate, in this case it will be uplifted proportionately.</p> <ol data-bbox="640 715 2036 1082" style="list-style-type: none"> 2. That any increase in fees are in effect from start of financial year 6 April 2020 to reflect when the increase to NLW comes into effect. 3. That it be noted that engagement has been undertaken with current care and support providers as part of the fee review to listen to feedback, however due to current financial restraints the recommendations are not solely based on provider requests. 4. That it be noted that the Adults Commissioning continuously works with providers in developing in developing the social care market to ensure a shared approach between the council and social care providers to meet residents needs 					Community Opportunities for Adults with Complex Needs	Ensure that the rate is consistent with the supported living rate and proportionate to 1:1 1:2 1:3 staffing ratios	N/A 3 sessional rates in place	£14.84 per hour for 1:1 staffing £7.42 per hour for 1:2 staffing £4.94 per hour for 1:3 staffing
Community Opportunities for Adults with Complex Needs	Ensure that the rate is consistent with the supported living rate and proportionate to 1:1 1:2 1:3 staffing ratios	N/A 3 sessional rates in place	£14.84 per hour for 1:1 staffing £7.42 per hour for 1:2 staffing £4.94 per hour for 1:3 staffing						
Options Considered	<p data-bbox="640 1123 2036 1267">‘To do nothing’ was only considered applicable where a full review of a service will be during 2020 and where the review is likely to result in a reduction in the current rate. For all other care sectors, the option ‘to do nothing’ and the impact of choosing that option was considered and determined to place the council at risk of not having sufficiency within the care market.</p> <p data-bbox="640 1307 2036 1375">All other options were based on ensuring sufficiency within the market and where needed being responsive to either inflationary increases and/or increase to the national living wage.</p>								

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Reasons for Decision	The proposed recommendations are based on ensuring the Council meets its statutory duties in relation to Section 5 of the Care Act to ensure a sustainable market of care in Wolverhampton, which has including considering benchmarking information, provider feedback and local market trends and available budget to determine the final recommendation.
Record of Conflicts of Interest	Councillors Louise Miles and Linda Leach declared a non-disclosable pecuniary interest in so much as they have close family relatives who use the service.
Dispensation Granted	None
Decision available for implementation (subject to call-in)	10 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 10	
Title	City East Gateway - A454 Willenhall Road Phase 3 Consultation Feedback
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That Option 5 (expressed as Option B in the consultation documents) be endorsed as the preferred scheme for further development following the public consultation. 2. That further detailed development of Option 5 and the submission of bids for development funding and potential scheme delivery funding be approved. 3. That authority be delegated to the Cabinet Member for City Environment in consultation with the Director of Finance to approve capital budgets to enable further development activity for the major scheme preferred Option 5. 4. That authority be delegated to the Director City Environment to undertake initial discussions with potentially affected property owners to agree Heads of Terms for acquisition, should the project subsequently be approved for implementation. 5. That it be noted that further reports would be brought forward as appropriate to update on progress of funding applications.
Options Considered	<p>Option A (Also referred to as Option 1). Involves widening Willenhall Road west bound to provide an increased right turn capacity into Neachells Lane and longer queuing lane on Neachells Lane southbound to better segregate right and left turning traffic. This addresses the identified key issues of traffic turning right into Neachells Lane and the capacity of traffic travelling south through the junction.</p> <p>Option 5. Involves the construction of a gyratory system which removes many of the traffic conflicts from the existing junction thereby significantly improving the efficiency of getting traffic through the junction.</p>

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

	<p>Options 1 and 5. Both have been subject to a further review for operational efficiency and projected financial benefits and initially show positive results. The current cost estimate (upon which the positive indication of value for money is based) for Option 1 is £6 million and for Option 5 is £16 million.</p>
Reasons for Decision	<p>The Council has already agreed that there is a clear need to improve the transport infrastructure in the Willenhall Road corridor to meet current travel demand when considering Phases 1 and 2.</p> <p>The objective assessment process has been extended to look at the options for Phase 3 and an extensive number of options reviewed to determine the potential optimum way forward. The approach being recommended is consistent with the approach already considered for Phase 1 and 2 and caters for current issues identified and supports the regeneration objectives for the corridor.</p> <p>To compliment the approach already being considered for Phases 1 and 2 and address the major identified delay and air quality issues experienced at Neachells Lane it is necessary to identify a scheme for this section of the corridor.</p>
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	10 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 11	
Title	Schedule of Individual Executive Decision Notices
Status	Recommendations Approved
Record of Decision	That the summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees be noted.
Options Considered	Not applicable in relation to the summary report.
Reasons for Decision	In accordance with the Council's Constitution, a summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees must be reported to the next available meeting of the Cabinet (Resources) Panel.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	5 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 12	
Title	Exclusion of press and public
Status	Recommendation Approved
Record of Decision	That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).
Options Considered	Not applicable.
Reasons for Decision	Not applicable.
Record of Conflicts of Interest	Not applicable.
Dispensation Granted	Not applicable.
Decision available for implementation (subject to call-in)	3 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 13	
Title	Land and Property Transactions - Corporate Landlord (CRP 036)
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That the following assets be declared surplus to the Council's requirements: <ul style="list-style-type: none"> • Bond House • Former Caretakers House – 93 Prestwood Road • Former Caretakers House – 1 Warstones Road 2. That disposal of the assets listed above via the open market disposal methods of either auction or informal tender upon terms and conditions to be agreed be approved. 3. That authority be delegated to the Cabinet Member for City Assets and Housing in consultation with the Deputy Chief Executive to approve the terms of such disposals to through an Individual Executive Decision Notice.
Options Considered	As detailed in the exempt report.
Reasons for Decision	As detailed in the exempt report.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	10 March 2020

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Item 14	
Title	3 March 2020 - Procurement - Award of Contracts for Works, Goods and Services
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That the direct award of a contract to J Harpers (Leominster) Limited for delivery of the Former Patchbox Public House site from 6 April 2020 to 15 January 2021 with a contract value of £649,000 be approved. 2. That authority be delegated to the Leader of the Council, in consultation with the Deputy Chief Executive, to approve the award of a contract for Scanning of Archive Documents when the evaluation process is complete. 3. That authority be delegated to the Cabinet Member for City Environment, in consultation with the Director of City Environment, to approve the award of a contract for Acceptable Waste Strategy, the take up of the spare incinerator capacity, when the evaluation process is complete. 4. That authority be delegated to the Cabinet Member for City Environment, in consultation with the Director of City Environment, to approve the award of a contracts for Supply and Delivery of Refuse Containers when the evaluation process is complete. 5. That authority be delegated to the Cabinet Member for Environment, in consultation with the Director of City Environment, to approve the award of a contract for Specialist Vehicle Cleaning when the evaluation process is complete. 6. That authority be delegated to the Cabinet Member for Adults, in consultation with the Director of Adult Services, to approve the award of the contracts for Direct Payments Support Services when the evaluation process is complete. 7. That the exemptions to the Contract Procedure Rules approved by the Head of Procurement and Director of Finance from 1 to 30 January 2020 as set out in Appendix 1 to the report be noted.

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 3 March 2020

Options Considered	As detailed in the exempt report.
Reasons for Decision	As detailed in the exempt report.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	10 March 2020