

Scrutiny Board

13 September 2016

Time 6.00 pm **Public Meeting?** YES **Type of meeting** Scrutiny
Venue Committee Room 3 - 3rd Floor - Civic Centre

Membership

Chair Cllr Stephen Simkins (Lab)
Vice-chair Cllr Patricia Patten (Con)

Labour

Cllr Ian Angus
Cllr Philip Bateman
Cllr Paula Brookfield
Cllr Peter O'Neill
Cllr Rita Potter
Cllr Greg Brackenridge
Cllr Jacqueline Sweetman
Cllr Jasbir Jaspal
Cllr Rupinderjit Kaur
Cllr Louise Miles

Conservative

Cllr Arun Photay

Quorum for this meeting is four Councillors.

Information for the Public

If you have any queries about this meeting, please contact the democratic support team:

Contact Earl Piggott-Smith
Tel/Email 01902 551251 or earl.piggott-smith@wolverhampton.gov.uk
Address Democratic Support, Civic Centre, 1st floor, St Peter's Square,
Wolverhampton WV1 1RL

Copies of other agendas and reports are available from:

Website <http://wolverhampton.moderngov.co.uk/>
Email democratic.support@wolverhampton.gov.uk
Tel 01902 555043

Please take note of the protocol for filming, recording, and use of social media in meetings, copies of which are displayed in the meeting room.

Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

Agenda

Part 1 – items open to the press and public

Item No. *Title*

MEETING BUSINESS ITEMS

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes of the previous meeting (12 July 2016)** (Pages 3 - 8)
[To approve the minutes of the previous meeting as a correct record.]
- 4 **Matters arising**

DISCUSSION ITEMS

- 5 **Scrutiny Board Work Programme 2016-17** (Pages 9 - 14)
[To consider the Board's work programme for future meetings.]
- 6 **Traveller Protocol - Councillor fact sheet and communications protocol** (Pages 15 - 20)
[Shaun Walker, Section Leader, to present traveller protocol]
- 7 **Information Governance Performance Report Quarter One 2016-17** (Pages 21 - 26)
[Anna Zollino-Biscotti, Information Governance Manager, to present Quarter One information governance performance report for information and comment.]
- 8 **Annual Corporate complaints report 2015/16** (Pages 27 - 54)
[Steve Rice, Customer Engagement Manager, to present report]
- 9 **Corporate Performance Report (report to follow)**
[Helena Kucharczyk, Business Intelligence Manager, to present report on review performance of the corporate performance indicators for quarter four 2015/16 and quarter one 2016/17]
- 10 **Schedule of Petitions** (Pages 55 - 60)
[The Board to note progress of petitions]