

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Item 5	
Title	Statutory Food Service Plan
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That the draft 2018 Food Service Plan as summarised in Appendix 1 to the report be approved. 2. That authority be delegated to the Cabinet Member for City Environment in consultation with the Head of Business Services to approve the final version of the Food Service Plan. 3. That the introduction of a charge for both Food Hygiene Rating Revisits and Food Hygiene Consultancy Work, at an hourly rate of £70 for a Senior Environmental Health Officer, to take effect from 1 July 2018 (or as soon as possible thereafter) be approved. 4. That the requirement to prepare a Food Service Plan be noted. 5. That the requirements set out in the action plan following the audit by the Food Standards Agency in September 2017 be noted.
Options Considered	<p>Option 1 - no change to existing policy of risk rating a business until the end of the Food Hygiene Intervention. This would have jeopardised the authority's participation in the National Food Hygiene Rating Scheme and potentially contributed to the back log of inspections.</p> <p>Option 2 - change our approach: risk rating on the first visit, charging for revisits, advice and guidance. This would allow continued participation in the National Food Hygiene Rating scheme and more interventions to be undertaken at lower risk premises.</p> <p>Option 3 - continue to only undertake interventions at higher risk food business. This would mean a substantial number of business would be operating without the authority having any knowledge as to whether the food produced by those premises has been handled and produced hygienically and is safe to eat. This could result in people becoming seriously ill and in some cases dying.</p> <p>Option 4 - utilise contractors and funding to enable interventions to be undertaken and to ensure that businesses are producing food hygienically and is safe.</p>

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Reasons for Decision	<p>The approach to risk rating will change in order to ensure the continued participation in the National Food Hygiene Scheme, which aims to increase the standards of food businesses Nationally.</p> <p>The use of additional resources in 2018 will enable the authority to inspect all premises which are due an intervention and therefore reduce the likelihood of businesses producing food unhygienically and members of the public living of visiting the City becoming ill.</p>
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	25 June 2018

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Item 6	
Title	Restoration of Pennfields and Tettenhall War Memorials
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That the Council act as the accountable body on behalf of two local community interest groups, to facilitate the repair of the Pennfields and Tettenhall war memorials. 2. That the establishment of a capital budget of £20,000 for the repair of Pennfields war memorial, which is to be funded by an external grant from the War Memorials Trust and contributions raised by the Bradmore War Memorial Fund community group be approved. 3. That the establishment of a capital budget of £20,000 for the repair of Tettenhall war memorial, which is to be funded by an external grant from the War Memorials Trust and contributions raised by the Tettenhall War Memorial Committee community group be approved.
Options Considered	<p>To mark the centenary of the First World War, an increased level of grant funding has been made available for the restoration of local war memorials. The WMT awards grants of up to 75% of the cost of eligible repairs, up to a maximum of £30,000.</p> <p>In response to initial expressions of interest outlining the proposed repairs, the WMT has invited the submission of grant applications for both memorials.</p> <p>There are no other viable options for securing the restoration of the two memorials.</p>
Reasons for Decision	<p>The proposals present an opportunity to support the efforts of two local community groups in restoring their local war memorials. The War Memorial Trust grant will only be released on completion of the works to their satisfaction and confirmation of final payment to the nominated contractor. The community groups do not have sufficient funds to pay the full cost of the repairs up front. Failure to act as accountable body on their behalf would prevent the groups from being able to access the grant aid. The scope of works that could be funded by both groups, without access to the grant aid, would be considerably reduced.</p>

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	25 June 2018

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Item 7	
Title	Schedule of Individual Executive Decision Notices
Status	Recommendation Approved
Record of Decision	That the summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees be noted.
Options Considered	Not applicable in relation to the summary report
Reasons for Decision	In accordance with the Council's Constitution, a summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees must be reported to the next available meeting of the Cabinet (Resources) Panel.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	19 June 2018

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Item 9	
Title	19 June 2018 - Procurement - Award of Contracts for Works, Goods and Services
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Strategic Director for Place, to approve the award of a contract for New Build Council Housing at Heath Town when the evaluation process is complete. 2. That authority be delegated to the Cabinet Member for City Environment, in consultation with the Strategic Director for Place, to approve the direct award of contracts for Residual Disposal (Landfill), Green Waste Processing and Recycling Processing when the negotiation process is complete. 3. That the contract for Electronic Records and Documents Management System be awarded to Idox plc of 2nd floor, 1310 Waterside, Arlington Business Park, Theale, RG7 4SA for a duration of three years with option to extend for a further four years from 1 April 2018 to 31 March 2025 for a total contract value of £735,000. 4. That authority be delegated to the Cabinet Member for Resources, in consultation with the Director of Finance, to approve the award of a contract for Financial Advice Consultants when the evaluation process is complete. 5. That authority be delegated to the Cabinet Member for Resources, in consultation with the Strategic Director for Place, to approve the award of a contract for Microsoft Developers when the evaluation process is complete. 6. That authority be delegated to the Cabinet Member for Adults, in consultation with the Strategic Director for People, to approve the award of contracts in each of the five lots for Statutory Advocacy Services when the evaluation process is complete. 7. That the Director of Governance be authorised to execute contracts in respect of the above as required.

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Options Considered	As detailed in the exempt report.
Reasons for Decision	As detailed in the exempt report.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	25 June 2018

City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 19 June 2018

Item 10	
Title	Heath Town Residential Repairs - Private Leaseholder Update
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That the purchase of the leasehold properties as listed on appendix 1 to the report where the purchase price has been agreed be approved. 2. That authority be delegated to the Cabinet Member for City Assets and Housing in consultation with the Service Director, City Housing to approve any further purchases of leasehold properties purchased under the Right to Buy (RTB) on the Heath Town Estate, subject to agreement of a purchase price. 3. That the progress made to buy back leasehold properties purchased originally under the Right to Buy (RTB) on the Heath Town Estate which are due to have major works undertaken as part of the estate refurbishment be noted.
Options Considered	As detailed in the exempt report.
Reasons for Decision	As detailed in the exempt report.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	25 June 2018

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Item 11	
Title	Corporate Asset Management Fund - Approval of Schemes for 2018-2019
Status	Recommendations Approved
Record of Decision	<ol style="list-style-type: none"> 1. That the proposed programme of works for 2018-2019 as set out in Appendix 1 to the report to be funded from the Corporate Asset Management Fund be approved. 2. That authority be delegated to the Cabinet Member for City Assets and Housing in consultation with the Head of Corporate Landlord to initiate works in relation to emergency / priority works preventing building closure and asbestos related works; the nature of which would not allow sufficient time to gain normal Council approvals, then to be confirmed through an Individual Executive Decision Notice. 3. That the previously approved schemes, totalling £534,000, which were subject to a previous Individual Executive Decision Notice report approved on 10 April 2018 be noted. 4.
Options Considered	As detailed in the exempt report.
Reasons for Decision	As detailed in the exempt report.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	25 June 2018

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Item 12	
Title	Progression of Housing Development Sites
Status	Recommendations Approved
Record of Decision	<p>1. That the Council enter into an agreement with WV Living pursuant to section 111 of the Local Government Act 1972, requiring WV Living to enter into a section 106 obligation in respect of the sites listed below, simultaneously with completion of the purchase of the sites from the City Council:</p> <p align="center">Former Merryhill House, Warstones Resource Centre, Nelson Mandela House, Woden Resource Centre and Oakley Road/Reedham Gardens sites.</p> <p>2. That authority be delegated to the Cabinet Member for City Assets and Housing in conjunction with the Director of Governance to agree the Heads of Terms for the disposal of the sites listed above.</p>
Options Considered	As detailed in the exempt report.
Reasons for Decision	As detailed in the exempt report.
Record of Conflicts of Interest	None
Dispensation Granted	Not applicable
Decision available for implementation (subject to call-in)	25 June 2018