



Forward Plan of Key Decisions

Date: 9 June 2020

The Forward Plan

This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.

Forthcoming decisions are published online to meet the statutory 28 day rule for each meeting of the Executive. Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

What is a key decision?

A key decision is an Executive decision which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £250,000**), and/or
- to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Services.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, details of the exempt categories are available on request from Democratic Services.

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Services team:

Email: democratic.services@wolverhampton.gov.uk

Telephone: 01902 555835

Address: Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

Forthcoming key decisions

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Corporate					
16 June 2020 - Procurement - Award of Contracts for Works, Goods and Services To approve the award of contracts for works, goods and services.	All Wards	Cabinet (Resources) Panel 23 Jun 2020	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Procurement Manager Tel: 01902 554503
External Funding Update Quarter 4 2019/20 To seek necessary approvals relating to external funding bids.	All Wards	Cabinet 8 Jul 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Heather Clark Service Development Manager Tel: 01902 555614
Treasury Management - Annual Report 2019-2020 and Activity Monitoring Quarter One 2020-2021 To approve the Treasury Management - Annual Report 2019-2020 and Activity Monitoring Quarter One 2020-2021.	All Wards	Cabinet 8 Jul 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561

[NOT PROTECTIVELY MARKED]

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Capital Budget Outturn 2019-2020 including Quarter One Capital Monitoring 2020-2021 To approve the capital budget outturn 2019-2020 including quarter one capital monitoring 2020-2021.</p>	All Wards	Cabinet 8 Jul 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p>Reserves, Provisions and Balances 2019-2020 To approve reserves, provisions and general balances for 2019-2020.</p>	All Wards	Cabinet 8 Jul 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p>Revenue Budget Outturn 2019-2020 To approve the Revenue Budget Outturn 2019-2020.</p>	All Wards	Cabinet 8 Jul 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p>Revenue Budget Monitoring Quarter One 2020-2021 To approve the Revenue Budget Monitoring Quarter One 2020-2021 report.</p>	All Wards	Cabinet (Resources) Panel 21 Jul 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p>21 July 2020 - Procurement - Award of Contracts for Works, Goods and Services To approve the award of contracts for works, goods and services.</p>	All Wards	Cabinet (Resources) Panel 21 Jul 2020	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Procurement Manager Tel: 01902 554503

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<p>Civic Centre Occupation - Clinical Commissioning Group Headquarters To recommend for the Civic Centre to be partly occupied by the Clinical Commissioning Group for their new Headquarters on commercial terms, creating a revenue income stream for the Council.</p>	St Peter's	Cabinet (Resources) Panel 21 Jul 2020	Fully Exempt	Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing	Julia Nock Head of Assets Tel: 01902 550316
<p>Draft Budget and Medium Term Financial Strategy 2021-2022 - 2023-2024 To present the Draft Budget and the Medium Term Financial Strategy for the period of 2021-2022 to 2023-2024.</p>	All Wards	Cabinet 29 Jul 2020	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554461
<p>The Future of the Council School's Catering Service To confirm the future of school catering.</p>	All Wards	Cabinet 29 Jul 2020	Fully Exempt	Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing	Chris East Head of Facilities Tel: 01902 554503
<p>Smart Working Policy To approve the introduction of a new Smart Working Policy to support employees to work from other suitable locations where possible.</p>	All Wards	Cabinet 2 Sep 2020	Open	Councillor Stephen Simkins Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515

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<p>Travel and Subsidy Policy To approve changes to current travel and subsidy guidance.</p>	All Wards	Cabinet 2 Sep 2020	Open	Councillor Stephen Simkins Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515
<p>Working Hours Policy To approve amendments to the working hours policy.</p>	All Wards	Cabinet 7 Oct 2020	Open	Councillor Stephen Simkins Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515
<p>Land and Property Disposals Strategy Proposed disposal strategy governing land and property sales of surplus Council owned assets.</p>	All Wards	Cabinet 7 Oct 2020	Open	Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing	Julia Nock, Head of Assets Tel: 01902 550316
<p>Community Asset Transfer: Policy and Strategy Review To approve a refreshed Community Asset Transfer Strategy.</p>	All Wards	Cabinet 7 Oct 2020	Open	Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing	Julia Nock Head of Assets Tel: 01902 550316

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Joint Cabinet Member Reports					
Leisure Private Finance Initiative - Deed of Variation To approve delegations for the final details of the Deed of Variation for the Leisure Private Finance Initiative at Bentley Bridge.	Wednesfield South	Cabinet (Resources) Panel 23 Jun 2020	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources Councillor Steve Evans Cabinet Member for City Environment	Jane Dixon Head of Commercial Tel: 01902 555674
Education					
Schools Capital Programme 2020-2021 To receive an update on the Schools Capital Programme 2020-2021 and a breakdown of schemes for approval with associated funding.	All Wards	Cabinet (Resources) Panel 23 Jun 2020	Fully Exempt	Councillor Dr Michael Hardacre Cabinet Member for Education and Skills	Nick Beeston Assets Officer (Schools) Tel: 01902 554172
Children's Services					
Wolverhampton Safeguarding Boards Annual Report To receive the Wolverhampton Safeguarding Boards Annual Report.	All Wards	Cabinet 8 Jul 2020	Open	Councillor John C Reynolds Cabinet Member for Children and Young People	Andrew Wolverson Head of Service Improvement Tel: 01902 555550

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City Environment					
<p>Westside Link phase 1 (Victoria Street) and phase 3 (Civic Halls) progress and approvals for project delivery</p> <p>To provide an update on progress with the Westside Link project phases 1 and 3 and seek delegated authority to for the approvals required to deliver the works.</p>	St Peter's	Cabinet (Resources) Panel 21 Jul 2020	Open	Councillor Steve Evans Cabinet Member for City Environment	Ruth Taylor Senior Regeneration Officer Tel: 01902 555635
<p>District Heating - Funding for a Feasibility Study</p> <p>To approve a funding agreement for a successful funding bid for a feasibility study into a District Heating Scheme utilising the waste heat from our Energy from Waste Plant.</p>	Not applicable	Cabinet (Resources) Panel 21 Jul 2020	Fully Exempt	Councillor Steve Evans Cabinet Member for City Environment	Coral Tilling Senior Energy Officer Tel: 01902 554961
<p>City East Gateway A454 phase 1 and 2 Compulsory Purchase Powers</p> <p>To consider the compulsory acquisition of properties necessary to allow the implementation of the proposed highway improvement.</p>	East Park; Heath Town	Cabinet 29 Jul 2020	Fully Exempt	Councillor Steve Evans Cabinet Member for City Environment	Marianne Page Service Lead - Transportation Strategy Tel: 01902 551798

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Black Country Collaboration Agreement To approve changes to the Collaboration Agreement between the four Black Country Local Authorities</p>	All Wards	Cabinet 2 Sep 2020	Open	Councillor Steve Evans Cabinet Member for City Environment	Stuart Everton Black Country Director of Transport Tel: 01902 551798
Housing					
<p>Better Homes for All - Small Sites Newbuild Council Housing To approve the delivery of newbuild council housing across 16 former garage sites and small infill pockets of land across the City.</p>	Bilston East; Bilston North; Bushbury South and Low Hill; East Park; Ettingshall; Oxley; Wednesfield North; Heath Town	Cabinet (Resources) Panel 23 Jun 2020	Open	Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing	Steve North Commercial and Development Manager Tel: 01902 555782
<p>Housing Managing Agents Performance Monitoring Report - Quarter Four January to March 2020 To review the Housing Managing Agents Performance Monitoring Report - Quarter Four January to March 2020.</p>	All Wards	Cabinet 8 Jul 2020	Open	Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing	Melissa Green Client Relationship Manager – Housing Managing Agents Tel: 01902 554758

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<p>WV Living Business Plan - sale of units To approve WV Living disposing of market rent units to Wolverhampton Homes.</p>	<p>Bilston North; Ettingshall; Wednesfield North</p>	<p>Cabinet 8 Jul 2020</p>	<p>Fully Exempt</p>	<p>Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing</p>	<p>Kevin Kingston, Housing Development Project Manager</p>
<p>Revision to Private Sector Housing Assistance Policy To approve the revised Housing Assistance Policy.</p>	<p>All Wards</p>	<p>Cabinet 8 Jul 2020</p>	<p>Open</p>	<p>Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing</p>	<p>Mila Simpson Service Lead Housing Strategy Tel: 01902 555159</p>
<p>Managing Agents Acquisition Policy To approve a policy which frames the Council's requirements when managing agents seek to purchase properties within their operating area.</p>	<p>All Wards</p>	<p>Cabinet (Resources) Panel 21 Jul 2020</p>	<p>Fully Exempt</p>	<p>Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing</p>	<p>Jenny Lewington Service Manager - Housing Strategy and Policy Tel: 01902 554845</p>
<p>New Park Village Redevelopment Programme - Private Owner Options To consider a number of private owner options for residents within New Park Village Redevelopment Programme.</p>	<p>Heath Town</p>	<p>Cabinet 29 Jul 2020</p>	<p>Fully Exempt</p>	<p>Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing</p>	<p>Karen Beasley Housing Development Project Manager Tel: 01902 554893</p>

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Consultation on Draft Affordable Housing Supplementary Planning Document To approve the draft Affordable Housing Supplementary Planning Document for public consultation.</p>	All Wards	Cabinet 2 Dec 2020	Open	Councillor Harman Banger Cabinet Member for City Economy	Michele Ross Senior Planning Officer Tel: 01902 554038
<p>Private Homes Strategy 2020 - 2024 To approve the Private Homes Strategy 2020 – 2024, setting out the contribution of private homes and the private sector housing service to the delivery of the City Housing Strategy.</p>	All Wards	Cabinet 21 Apr 2021	Open	Councillor Jacqueline Sweetman Cabinet Member for City Assets and Housing	Mila Simpson Service Lead Housing Strategy Tel: 01902 555159
Regeneration					
<p>Civic Halls Restoration Budget Increase To approve an increase the budget and to delegate authority to approve the award of the construction contract.</p>	All Wards	Cabinet (Resources) Panel 23 Jun 2020	Fully Exempt	Councillor Harman Banger Cabinet Member for City Economy	Julie Bell-Barker Head of Projects and Works Tel: 01902 550143
<p>West Midlands Combined Authority Town Centres Programme (Bilston) - Grant Funding Agreement To approve the creation of a fully funded budget including the signing of a Funding Agreement.</p>	Bilston East; Bushbury North	Cabinet 8 Jul 2020	Fully Exempt	Councillor Harman Banger Cabinet Member for City Economy	Simon Lucas Senior Regeneration Officer Tel: 01902 555618

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>City East Gateway - A454 Willenhall Road Phase 1 and 2 Progress Report To receive a progress report on City East Gateway - A454 Willenhall Road Phase 1 and 2.</p>	<p>East Park; Heath Town</p>	<p>Cabinet 29 Jul 2020</p>	<p>Fully Exempt</p>	<p>Councillor Steve Evans Cabinet Member for City Environment</p>	<p>Marianne Page Service Lead - Transportation Tel: 01902 551798</p>
<p>Black Country Plan Draft for Consultation To approve public consultation on the Draft Plan version of the Black Country Plan.</p>	<p>All Wards</p>	<p>Cabinet 2 Sep 2020</p>	<p>Open</p>	<p>Councillor Harman Banger Cabinet Member for City Economy</p>	<p>Michele Ross Senior Planning Officer Tel: 01902 554038</p>