

# Non-Statutory Licensing Committee

20 March 2019

<b>Report Title</b>	Review of Fees and Charges for General Licensing and Miscellaneous Matters for 2019/2020	
<b>Wards affected</b>	All	
<b>Accountable Director</b>	Ross Cook, Service Director of City Environment	
<b>Originating service</b>	Licensing Services	
<b>Accountable employee</b>	Michelle James	Licensing Policy Manager
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<b>Report to be/has been considered by</b>	None	

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## Recommendation for decision:

The Non-Statutory Licensing Committee is recommended to:

1. Approve the proposed fees and charges for General Licensing as set out in Appendix 1 with effect from 1 April 2019.

## **1.0 Purpose**

- 1.1 To submit for consideration proposed fees and charges for 2019-2020 in relation to certain licences and licensed activities that are regulated by the Licensing Committee.

## **2.0 Background**

- 2.1 The Council is empowered under statute to levy fees for the issue of local licences and permits.
- 2.2 The Council policy is to review its fees on an annual basis and introduce increases or decreases in line with the cost of providing the service. There is a requirement to pay due regard to the Council's social and economic policies.

## **3.0 Proposals for 2019-2020**

### **3.1 General licensing**

- 3.2 Certain licences, permits and registrations are subject to local control for fees and charges.
- 3.3 It is proposed that the existing fees and charges for General Licensing for the current year 2018-2019 remain unchanged for the coming year 2019-2020. These are detailed at **Appendix 1**.

## **4.0 Financial implications**

- 4.1 It is proposed that the existing fees and charges for General Licensing for the current year 2018-2019 remain unchanged for the coming year 2019-2020.
- 4.2 Should the Licensing Committee agree with the recommendations in this report it is anticipated that the proposed discretionary fees and charges in Appendix 1 will ensure a cost-neutral service. [MK/07032019/X]

## **5.0 Environmental implications**

- 5.1 There are no environmental implications arising from this report.

## **6.0 Legal implications**

- 6.1 As per relevant legislation, the Council is able to recover its costs of providing a licence. The fees are set by the Council and unless set fees are enabled by the legislation, they should be on a cost-recovery basis only. This will have been considered in previous reports.
- 6.2 For each piece of legislation, there is a requirement to publish the new fees, and it would be deemed reasonable to publish before the fees are to take effect.

6.3 Fees for the Safety of Sports Grounds is new to 2019-2020. Section 6(1)(b) of the Safety of Sports Grounds Act 1975 (the 75 Act) enables the Secretary of State to make regulations authorizing Local Authorities to determine fees to be charged for safety certificates applications. The Safety of Sports Grounds Regulations 1987 (the 87 Regulations) are such regulations made under s6(1)(b).

6.4 Regulation 8 of the 87 Regulations provides that “a local authority may determine the fee to be charged in respect of an application for the issue, amendment, replacement or transfer of a safety certificate but such a fee shall not exceed an amount commensurate with the work actually and reasonably done by or on behalf of the local authority in respect of the application.” SH/06032019/B

## **7.0 Schedule of background papers**

7.1 None

## **8.0 Appendices**

8.1 Appendix 1 - General Licensing Fees and Charges Subject to local control.