

# Statutory Licensing Committee

Minutes - 20 March 2019

## Attendance

### Members of the Statutory Licensing Committee

Cllr Alan Bolshaw (Chair)  
Cllr Rita Potter (Vice-Chair)  
Cllr Greg Brackenridge  
Cllr Anwen Muston  
Cllr Zee Russell  
Cllr Celia Hibbert  
Cllr Jacqueline Sweetman  
Cllr Wendy Thompson

### Employees

Chris Howell	Licensing Manager
Michelle James	Licensing Policy Manager
William Humphries	Service Lead - Compliance
Veronica Simpson	Compliance Officer
Sarah Hardwick	Senior Solicitor
Donna Cope	Democratic Services Officer

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## Part 1 – items open to the press and public

*Item No.*    *Title*

- 1 Apologies for absence**  
Apologies were received from Councillors John Rowley, Keith Inston, Jane Stevenson and Milkinder Jaspal.
- 2 Declarations of interest**  
There were no declarations of interest.
- 3 Minutes of previous meeting**  
Resolved:

That the minutes of the meeting of the Licensing Committee held on 28 November 2018 be confirmed as a true record and signed by the Chair.

4 **Matters arising**

There were no matters arising.

5 **Licensing Sub-Committee - 15 November 2018 - Minutes**

Resolved:

That the minutes of the meeting of the Licensing Sub-Committee held on 15 November 2018 be confirmed as a true record and signed by the Chair.

6 **Licensing Sub-Committee - 6 December 2018 - Minutes**

Resolved:

That the minutes of the meeting of the Licensing Sub-Committee held on 6 December 2018 be confirmed as a true record and signed by the Chair.

7 **Licensing Sub-Committee - 27 December 2018 - Minutes**

Resolved:

That the minutes of the meeting of the Licensing Sub-Committee held on 27 December 2018 be confirmed as a true record and signed by the Chair.

8 **Licensing Sub-Committee - 30 January 2019 - Minutes**

Resolved:

That the minutes of the meeting of the Licensing Sub-Committee held on 30 January 2019 be confirmed as a true record and signed by the Chair.

9 **Review of Fees and Charges for Licensing Act and Gambling Act 2019/2020**

Michelle James, Licensing Policy Manager, presented a report asking Members to:

1. Note the non-discretionary fees and charges set by statute in relation to the Licensing Act 2003.
2. Approve the fees and charges in relation to the Gambling Act 2005 with effect from 1 April 2019 over which the Council has fee setting powers.
3. Note other fees and charges for permits set by the Secretary of State in relation to the Gambling Act 2005 over which the Council has no local control.

Resolved:

That Members of the Licensing Committee:

1. Noted the non-discretionary fees and charges set by statute in relation to the Licensing Act 2003.
2. Approved the fees and charges in relation to the Gambling Act 2005 with effect from 1 April 2019 over which the Council has fee setting powers.
3. Noted other fees and charges for permits set by the Secretary of State in relation to the Gambling Act 2005 over which the Council has no local control.

[NOT PROTECTIVELY MARKED]