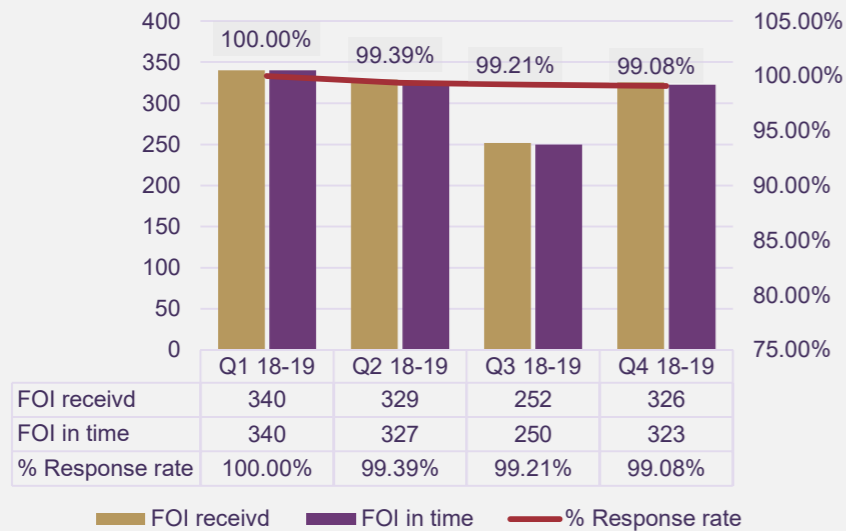


# Information Governance

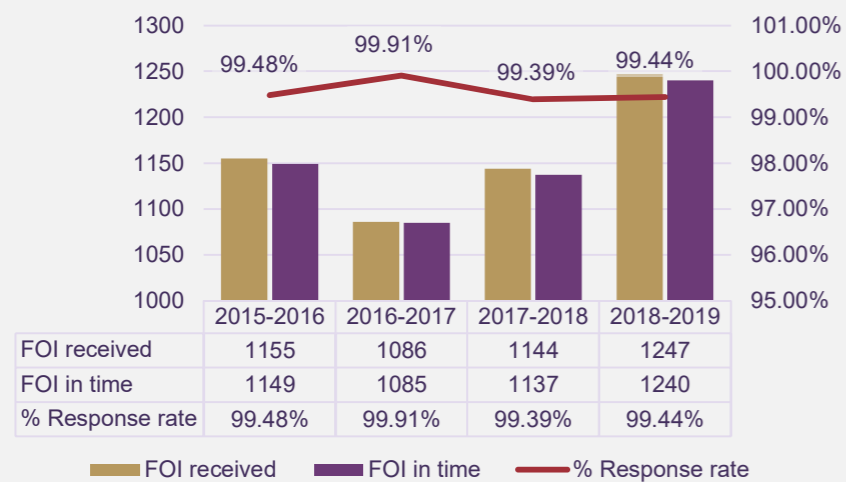
# Quarter 4 2018-2019

## Freedom of Information

FOI Quarterly Performance Q1 18-19 to Q4 18-19



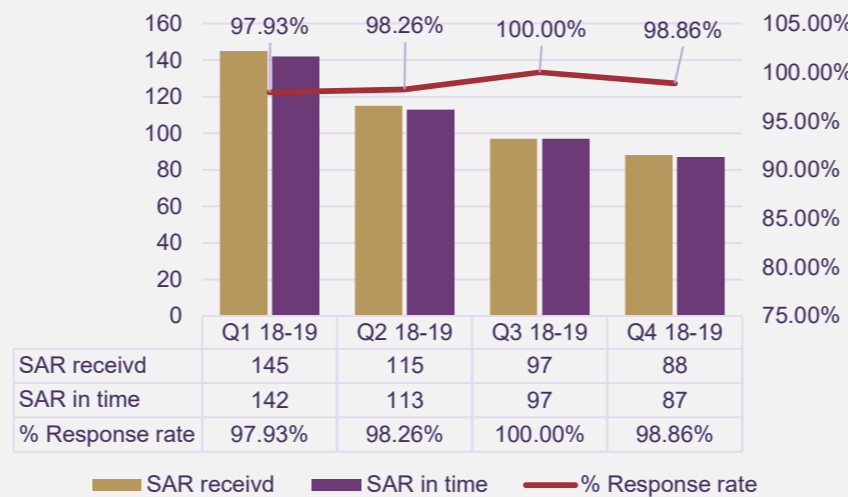
FOI Performance - Annual Comparison - 2015-16 to date



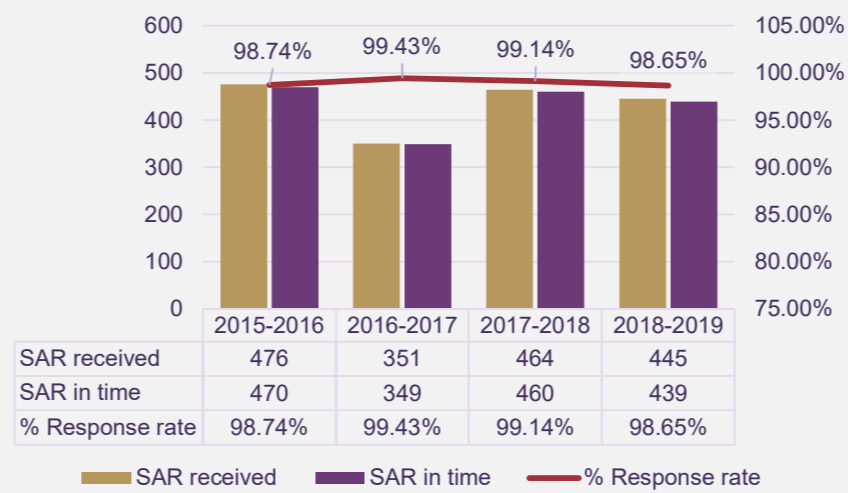
Volumes of FOI/EIR requests are higher than the last quarter. Three requests went over the statutory timeframe - however the response rate remains high at 99%. The total volumes received for the year have also increased and the response rate, at 99% equally remains high and consistent with the rates reported for the last three years.

## Data Protection

SAR Quarterly Performance - Q1 18-19 to Q4 18-19



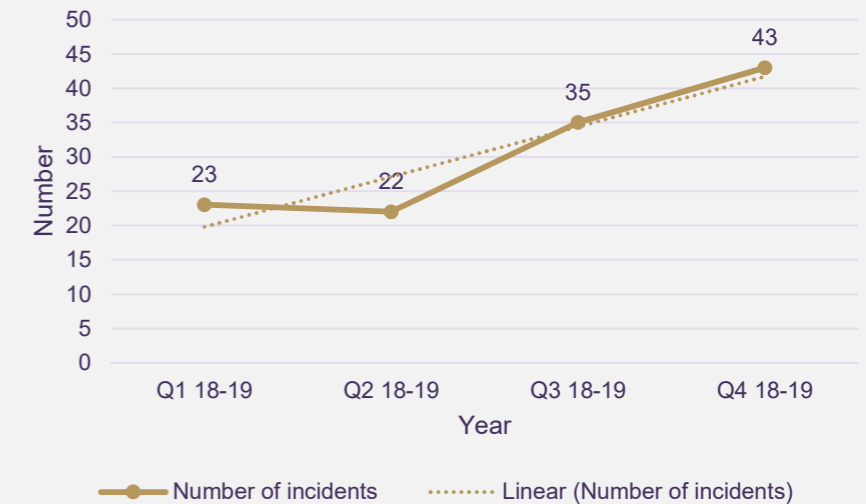
SAR Performance - Annual Comparison - 2015-16 to present



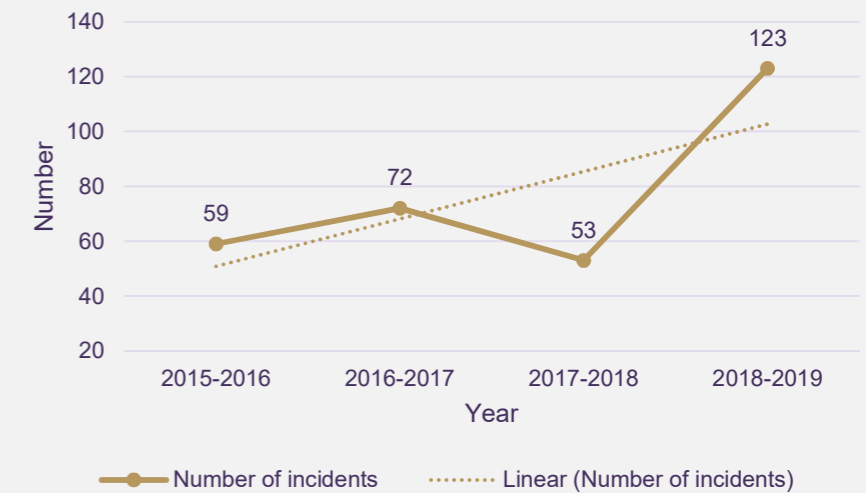
Volumes of data protection requests received are slightly lower than the last quarter and only one request went over the statutory timeframe - resulting in a response rate of 99%. Volumes received for the year are slightly lower than last year with the response rate remaining consistent at around 99% for the last four years.

## Information Incidents

Number of incidents - Quarterly performance Q1 18-19 to Q4 18-19



Number of incidents to Annual Comparison 2015-16 to present



Volumes of incidents reported continue to increase this quarter. The total number of incidents reported for the year has peaked at 123, and as expected, is the highest number of incidents reported since 2015-16. This is indicative of GDPR training and increased awareness raising across the Council. All incidents were of the low/medium risk category.