

**Other Specific Reserves with Specific  
Criteria by Division**

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**Appendix 2**

Specific Reserve	Description of Reserve	Balance	Forecast	Areas of anticipated expenditure 2019-2020	What would be the effect on services if the reserve is not utilised in this way	Other things to consider
		at 1 April 2019 £000	Balance at 31 March 2020 £000			
<b>Adult Services</b>						
Mary Ellen Bequest - Oxley Training Centre Reserve	Bequest available for use at the Oxley Training Centre.	(7)	(7)		No specific impact on services.	Use of reserve governed by trust conditions.
<b>Adult Services Total</b>		<b>(7)</b>	<b>(7)</b>			
<b>Children's Services</b>						
The Education (Penalty Notices) Regulations 2007	This reserve is made up fines levied to parents where their children are taken out of school on holidays during term time. The fund can only be spent on issuing and enforcing penalty notices and prosecuting recipients who do not pay.	(89)	(89)		This reserve balance could be recalled back by the Secretary of State at any time if it is not used for the intended purpose. If this reserve were to not be available, then this would have to be funded by the Council.	
<b>Children's Services Total</b>		<b>(89)</b>	<b>(89)</b>			
<b>City Assets and Housing</b>						
Victoria Square Sinking Fund Reserve	Contributions made by tenants and set aside by the Council to meet future maintenance costs at Victoria Square commercial units.	(19)	(19)		The Council would have to meet the cost of any essential repairs and maintenance through its own resources.	
Magistrates Court Reserve	Sinking fund to meet future refurbishment costs for building occupied by Magistrates court.	(34)	(34)		There may not be funds to carry out necessary repairs.	

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Private Sector Housing – Civil Penalties	This reserve is made up of fines levied on private sector landlords under the Housing Planning Act 2016. As an alternative to prosecution landlords can be fined for breaches of the act for example breaches of an improvement notice or overcrowding in a property. Fines can be up to £30,000 and are ringfenced for the provision of the service.	(78)	(78)	It is not currently anticipated that this reserve will be utilised in 2019-2020.	If the reserve were not to be available, the Council would need to consider whether resources could be reallocated to support the cost of enforcement activity.	
Private Sector Housing – Licencing Fees	Licencing fees are levied on all private sector properties that offer multiple occupancy. Each property is charged a set fee at the point of registration. Properties are then assessed against pre-defined criteria and are awarded a star rating. Depending upon the star rating awarded an amount of the licence fee is refunded up to a total of the original fee. This reserve is required in order to fund these refunds in future years.	(74)	(74)	It is not currently anticipated that this reserve will be utilised in 2019-2020.	If the reserve were not to be available, the Council would need to consider whether resources could be reallocated to support the cost of enforcement activity.	
<b>City Assets and Housing Total</b>		<b>(205)</b>	<b>(205)</b>			

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<b>City Environment</b>						
Markets Reserve	This reserve is available to fund periodic repairs and maintenance at the wholesale market including, for example, internal and external redecoration. The Reserve has been established from market trader contributions (part of annual service charges).	(92)	(92)		The reserve is used as a mechanism to minimise variations in annual service charges to traders that would otherwise arise from annual fluctuations in repairs and maintenance costs. The service would be unable to smooth service charges for traders from year to year in accordance with tenancy agreements.	
Licensing Reserve	The Licensing service is not permitted to make a surplus over a three-year period. Against this background the Reserve is used to minimise variations in fees imposed as costs and license volumes fluctuate between years.	(1,901)	(1,901)		The funds in this reserve are subject to Licensing legislation and can only be used for Licensing.	
Wholesale Market Sinking Fund	Established to fund specific major replacement and refurbishment projects at the wholesale market including, for example, plant and equipment replacement or a roof replacement. This Reserve has been established from market	(38)	(38)		The functioning of the wholesale market will be impacted if the site condition is not maintained. Market traders contribute to this reserve for the maintenance	

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	trader contributions (part of annual service charges).				of the markets, it cannot be used for any other purpose.	
Highway Management Reserve	Reinvestment of funds secured through bus lane enforcement into Highway improvement.	(1,164)	(669)	Funds will be reinvested into Transportation projects and Highway Improvement works.	In accordance with Section 55 of the Road Traffic Act, this reserve holds any surplus generated through Bus Lane enforcement, to be reinvested into Transportation projects and Highway Improvement works.	Compliance with Road Traffic Act (S55).
<b>City Environment Total</b>		<b>(3,195)</b>	<b>(2,700)</b>			
<b>Corporate</b>						
Funds and Bequests Reserve	Trust funds administered by the authority with specific criteria for allocation.	(9)	(9)		No specific impact on services.	Use of reserve governed by trust conditions.
Revenue Grants Unapplied (IFRS) Reserve	Established in accordance with the principles of IFRS in relation to the recognition of grants and contributions in the Council's accounts. Approvals for the use of actual grants are made during the year according to the Council's constitution.	(5,910)	(5,910)			

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Art Fund	Funds administered to support revenue expenditure against criteria defined by the bequest.	(33)	(33)		Would be unable to purchase art works, which is a condition of bequest and further develop the Cities art collection.	
Mayors Award	Trust funds administered by the authority with specific criteria for allocation.	(2)	(2)		No specific impact on services.	Use of reserve governed by trust conditions.
<b>Corporate Total</b>		<b>(5,954)</b>	<b>(5,954)</b>			
<b>Finance</b>						
Insurance Reserve	The Reserve is for unexpected insurance claim events that cannot be covered by Insurance Fund budgets. Insurance claims costs vary year to year and a contribution may be made to or from the Reserve dependent on the Fund outturn position.	(2,103)	(2,103)		No specific impact on services.	The Reserve is for unexpected claim events that cannot be covered by the Insurance Fund in a given year. If the reserve is not used for this purpose it would impact on the General Fund.
<b>Finance Total</b>		<b>(2,103)</b>	<b>(2,103)</b>			

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<b>Public Health</b>						
Public Health	This reserve has been established from ring fenced Public Health grant and is to fund one-off public health initiatives.	(1,265)	(1,065)	It is currently anticipated that funds from this reserve will be utilised in 2019-2020 to support the Ward Fund under the Wolverhampton for Everyone initiative.	This reserve has been established to fund one off initiatives across Council services which impact upon Public Health. If these were not funded through this reserve, then they would require growth or invest to save in order to carry out any initiatives. If initiatives that impacted upon Public Health were not funded, then this could increase the demand upon the public health grant to deliver desired outcomes.	This reserve is funded from ring fenced Public Health grants for use on public health related items of expenditure.
Community Safety	To assist the Safer Wolverhampton Partnership to deliver the Community Safety and Harm Reduction Strategy 2017-2020 and its annual Delivery Plan 2018-2019, as authorised by the Office of the Police and Crime Commissioner (PCC).	(21)	(21)		Reserve established from ring fenced Police Grant Community Fund for specific Community Safety initiatives.	Grant is awarded to the Council as accountable body for Safer Wolverhampton Partnership.
<b>Public Health Total</b>		<b>(1,286)</b>	<b>(1,086)</b>			

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<b>Regeneration</b>						
Building Control Service Improvements	Any surplus achieved on the Building Control Service is required to be reinvested back into the service.	(239)	(208)	During 2019-2020 £31,000 is anticipated to be reinvested into the service.	These funds are ring-fenced by The Building (Local Authority Charges) Regulations 2010.	Building control regulation compliance.
<b>Regeneration Total</b>		<b>(239)</b>	<b>(208)</b>			
<b>Total</b>		<b>(13,078)</b>	<b>(12,352)</b>			