

Non-Statutory Licensing Committee

22 January 2020

Report Title	Review of Fees and Charges for General Licensing and Miscellaneous Matters for 2020/2021	
Wards affected	All	
Accountable Director	Ross Cook, Director of City Environment	
Originating service	Licensing Services	
Accountable employee	Chris Howell	Licensing Manager
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Report to be/has been considered by	None	

Recommendation for decision:

The Non-Statutory Licensing Committee is recommended to:

1. Approve the proposed fees and charges for General Licensing as set out in Appendix 1 with effect from 1 April 2020.

1.0 Purpose

- 1.1 To submit for consideration proposed fees and charges for 2020-2021 in relation to certain licences and licensed activities that are regulated by the Licensing Committee.

2.0 Background

- 2.1 The Council is empowered under statute to levy fees for the issue of local licences and permits.
- 2.2 The Council policy is to review its fees on an annual basis and introduce increases or decreases in line with the cost of providing the service. There is a requirement to pay due regard to the Council's social and economic policies.

3.0 Proposals for 2020-2021

3.1 General licensing

- 3.2 Certain licences, permits and registrations are subject to local control for fees and charges.
- 3.3 The additional fees and charges for acupuncture, tattooing, electrolysis, semi-permanent skin colouring and cosmetic piercing were approved by Councillor at the 10 July 2019 Licensing Committee. It is proposed that an administrative fee of £10.50 be adopted solely for the changing of address or personal details that result in a new license being issued without any further inspection. The same fee is proposed for replacement registration documents. It is further proposed that the existing fees and charges for acupuncture, tattooing, electrolysis, semi-permanent skin colouring and cosmetic piercing remain unchanged. These are detailed at Appendix 1.
- 3.4 The fees previously levied for the registrations in accordance with the Poisons Act are no longer applicable and are to be removed from the fee sheet. It is proposed that the existing fees and charges for General Licensing for the current year 2019-2020 remain unchanged for the coming year 2020 - 2021. These are detailed at Appendix 2.
- 3.5 The scrap metal fees included at the end of Appendix 2 are for information only as the setting of those fees are an executive function.
- 3.6 It is proposed that the Animal Welfare fees agreed by Councillors at committee on 28 November 2018 remain unchanged for the coming year 2020 – 2021. These are detailed at Appendix 3.

4.0 Financial implications

- 4.1 It is proposed that the existing fees and charges for General Licensing for the current year 2019-2020 remain unchanged for the coming year 2020-2021.
- 4.2 Should the Licensing Committee agree with the recommendations in this report it is anticipated that the proposed discretionary fees and charges in Appendix 1 will ensure a cost-neutral service. [NC/06012020/K]

5.0 Climate change and environmental implications

5.1 There are no climate change and environmental implications arising from this report.

6.0 Legal implications

6.1 The fees are set by the Council and unless set fees are enabled by the legislation, they should be on a cost-recovery basis only. This will have been considered in previous reports.

6.2 For each piece of legislation, there is a requirement to publish the new fees, and it would be deemed reasonable to publish before the fees are to take effect.

6.3 Section 6(1)(b) of the Safety of Sports Grounds Act 1975 (the 75 Act) enables the Secretary of State to make regulations authorizing Local Authorities to determine fees to be charged for safety certificates applications. The Safety of Sports Grounds Regulations 1987 (the 87 Regulations) are such regulations made under s6(1)(b).

6.4 Regulation 8 of the 87 Regulations provides that “a local authority may determine the fee to be charged in respect of an application for the issue, amendment, replacement or transfer of a safety certificate but such a fee shall not exceed an amount commensurate with the work actually and reasonably done by or on behalf of the local authority in respect of the application.” [SH/10012020/C]

7.0 Schedule of background papers

7.1 Licensing Committee – 16 January 2013 - Review of fees and charges for general licensing and miscellaneous matters for 2013/14.

Licensing Committee – 26 February 2014 - Review of fees and charges for general licensing and miscellaneous matters for 2014/15.

Licensing Committee – 21 January 2015 - Review of fees and charges for general licensing and miscellaneous matters for 2015/16.

Licensing Committee – 20 January 2016 - Review of fees and charges for general licensing and miscellaneous matters for 2016/17.

Licensing Committee – 21 January 2017 – Review of fees and charges for general licensing and miscellaneous matters for 2017/18.

Licensing Committee – 24 January 2018 - Review of Fees and Charges for General Licensing and Miscellaneous Matters for 2018/19.

Non-Statutory Licensing Committee – 20 March 2019 - Review of Fees and Charges for General Licensing and Miscellaneous Matters for 2019/2020.

Non-Statutory Licensing Committee – 10 July 2019 - Addition to Fees and Charges for Acupuncture, Tattooing, Electrolysis, Semi-Permanent Skin Colouring and Cosmetic Piercing 2019 – 2020.