

CITY OF WOLVERHAMPTON COUNCIL	Cabinet (Resources) Panel 23 June 2020
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Report title	Schedule of Individual Executive Decision Notices	
Decision designation	AMBER	
Cabinet member with lead responsibility	All	
Key decision	No	
In forward plan	No	
Wards affected	All	
Accountable director	Mark Taylor, Deputy Chief Executive	
Originating service	Democratic Services	
Accountable employee	Kirsty Tuffin Tel Email	Democratic Services Officer 01902 552873 Kirsty.tuffin@wolverhampton.gov.uk
Report to be/has been considered by	N/A	

Recommendation for noting:

The Cabinet (Resources) Panel is asked to note:

1. The summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees.

Schedule of Individual Executive Decision Notices

Part 1 – Open Items

Our Council

Decision maker	In consultation with	Date Approved	Contact Officer
Leader of the Council	Director of Governance	20 April 2020	Jaswinder Kaur 01902 550320
Title and summary of decision			
Appointment to Stronger City Economy Scrutiny Panel and Scrutiny Board			
1. Approved the appointment of Councillor Rupinderjit Kaur as Chair of Stronger City Economy Scrutiny Panel for the remainder of the Municipal Year 2019/2020.			
2. Approved the appointment of Councillor Rupinderjit Kaur as a member of the Scrutiny Board for the remainder of the Municipal Year 2019/2020.			
Decision maker	In consultation with	Date Approved	Contact Officer
Leader of the Council	Director of Governance	8 April 2020	Jaswinder Kaur 01902 550320
Title and summary of decision			
Appointment to Pensions Committee			
1. Approved the appointment of Councillor Milkinder Jaspal as Chair of Pensions Committee for the remainder of the Municipal Year 2019/2020.			
2. Approved the appointment of Councillor Clare Simm as Vice Chair of Pensions Committee for the remainder of the Municipal Year 2019/2020.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of Finance	8 April 2020	Allison Shannon 01902 554561
Title and summary of decision			
COVID 19 - Allocation of Grant Funding			
Approved virements required to support the additional costs relating to COVID 19.			

City Environment

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Steve Evans	Director of City Environment	31 March 2020	John Roseblade 01902 555755
Title and summary of decision			
Average Speed Enforcement – Collaborative agreement			
Approved the sign off of the collaborative agreement covering the Black Country Average Speed Enforcement system.			

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Steve Evans	Director of City Environment	24 January 2020	Nick Broomhall 01902 555723
Title and summary of decision			
Transport Network - Traffic Regulation Order - Market Street Bus Lane			
1. Approved the recommended action to overrule an objection to the proposed Bus Lane Order to part of Market Street, in response to a comment received during public consultation and to implement the scheme as shown on plan T4/4289 attached to the report.			
2. Authorised the Director of Governance to implement the relevant traffic regulation orders.			

Regeneration

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Harman Banger	Richard Lawrence	30 April 2020	Vijay Kaul 01902 553791
Title and summary of decision			
M54 to M6 Link Road - Consultation response			
Approved the Relevant Representation set out in para 1.5 to the M54 to M6 Link Road pre-examination consultation stage.			

Housing

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Jacqueline Sweetman	Director of City Environment	4 May 2020	Mila Simpson 01902 554841
Title and summary of decision			
Bushbury Hill Estate Management Board (EMB) Local Lettings Plan			
Approved a local lettings plan for Bushbury Hill EMB managed properties.			
Title and summary of decision			
Housing Allocations Policy – Amendment			
Approved the delay of the implementation of the following change to the housing Allocations Policy from April 2020 to February 2021 when the full revised Allocations Policy will be implemented; priority for residents living in Houses of Multiple Occupation to be limited to families with children and people of pensionable age.			

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of City Environment	4 March 2020	Mila Simpson 01902 555841
Title and summary of decision			
Bushbury Hill Estate Management Board: Extended Boundary			
1. Approved a variation to the Modular Management Agreement between City of Wolverhampton Council and Bushbury Hill Estate Management Board to extend its management boundary to include an additional 166 properties; 14 new build properties and 152 existing Council properties.			
2. Approved an increase of £265,000 to Bushbury Hill Estate Management Board's management allowance in 2020-2021 to account for the extension of their management boundary to an additional 152 existing homes, following a successful ballot of Council tenants to transfer their management from Wolverhampton Homes to Bushbury Hill Estate Management Board.			
3. Approved a corresponding decrease of £265,000 from The Management Allowances to be paid to Wolverhampton Homes for 2020-2021.			

Part 2 – Exempt Items

Our Council

Decision maker	In consultation with	Date Approved	Contact Officer
Leader of the Council	Director of Governance	8 April 2020	Alison Shannon 01902 554561
Title and summary of decision			
COVID 19 – Allocation of Grant Funding			
Approved virements required to support the additional costs relating to COVID 19.			

Housing

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Jacqueline Sweetman	Deputy Chief Executive	1 June 2020	Julia Nock 01902 550316
Title and summary of decision			
Land and Property Transactions - IEDN 043			
Approved the completion of the transactions listed below:			
<ul style="list-style-type: none">Land rear of 208 Hordern Road, Whitmore Reans – Minor garden land saleLand rear of 21 Colman Avenue, Wednesfield – Minor land sale1A Hurstbourne Crescent – Deed of Covenant			

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of Strategy	31 March 2020	Julia Nock 01902 550316
Title and summary of decision			
Land and Property Transactions - IEDN 042			
Approved the completion of the transaction listed below: <ul style="list-style-type: none"> • Deed of Easement – Bassett Close adjoining former Merry Hill House. 			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of Strategy	31 March 2020	Julia Nock 01902 550316
Title and summary of decision			
Land and Property Transactions - IEDN 041			
Approved the completion of the transactions listed below: <ul style="list-style-type: none"> • Former Old Heath Area Housing Office (AHO) - Transfer of asset from Housing Revenue Account to General Fund • Former Wednesfield High School – Long Lease to WPD for substation and associated cabling at Council owned land. In connection with WV Living Development. 			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of City Environment	27 March 2020	Karen Beasley 01902 554893
Title and summary of decision			
Boscobel Estate Leaseholders - Property Purchase 7			
1. Approved the completion of the purchase of the former council property listed on Appendix 1 at the agreed price of £42,500.			
2. Authorised the Chief Legal Officer or other authorised officers to execute legal documentation to put the purchases into effect.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Deputy Chief Executive	23 March 2020	Chris East 01902 550132
Title and summary of decision			
Removal, Storage and Transportation of Furniture			
Approved the award of the contract for the Removal, Storage and Transportation of Furniture to Movecorp Holdings Limited of Middlemore Lane West, Aldridge, West Midlands, WS9 8BG, United Kingdom for a duration of a four-year term from 1 April 2020 to 31 March 2024.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Deputy Chief Executive	23 March 2020	Chris East 01902 550132
Title and summary of decision			
Washroom Services			
Approved the award of the contract for the Provision of Washroom Services to Personnel Hygiene Services Ltd trading as PHS Group plc of Western Industrial Estate, Caerphilly, Mid Glamorgan, CF83 1XH, United Kingdom for a duration of four years from 1 April 2020 to 31 March 2024.			

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of City Environment	18 March 2020	Lynda Eyton 01902 555706
Title and summary of decision			
Request to Complete Small Works Assistance Grant Works – 47 Jeffcock Road Considered the content of the report attached as Appendix 1 - remedial measures 8.2 to complete all damp proofing work recommended.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of City Environment	18 March 2020	Lynda Eyton 01902 555706
Title and summary of decision			
Request to Complete Small Works Assistance Grant Works – 4 Mendip Road Authorised Small Works Assistance Grant where there is an imminent risk to health and safety and approved that legal services be instructed to take steps to ensure that the Council may recover the costs incurred upon sale or change of ownership.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Director of Strategy	10 March 2020	Julia Nock 01902 550316
Title and summary of decision			
IEDN - Sale of Land at Wolverhampton Environment Centre (WEC), Westacre Crescent to WV Living 1. Approved the transfer of 1.87 acres of land at the WEC to WV Living on the Heads of Terms Agreed. 2. Required WV Living to enter into a Section 106 agreement to contribute £80,000 towards the future maintenance of the WEC public open space.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles	Deputy Chief Executive	10 March 2020	Julia Nock 01902 550316
Title and summary of decision			
IEDN 040 - Land and Property Transactions Approved the completion of the transaction listed below: <ul style="list-style-type: none"> Relocation of the Youth Offending Team (YOT) to Former Merridale Fire Station Offices, Merridale Street, WV3 0RE – 12-year lease and license to alterations. 			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Ian Brookfield	Director of Strategy	26 February 2020	Julia Nock 01902 550316
Title and summary of decision			
Land and Property Transactions (IEDN 039) Approved the completion of the transactions listed below: <ul style="list-style-type: none"> Deed of Easement for underground electricity lines at: <ol style="list-style-type: none"> Former Merry Hill House Former Warstones Resource Centre Former Woden Resource Centre 			

City Environment

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Steve Evans	Director of City Environment	31 January 2020	Claire Walters 01902 554846
Title and summary of decision			
Business Services Capital Funds			
<ol style="list-style-type: none"> 1. Approved a virement from capital contingency to Waste services creating a capital budget of £172,000 for additional garden waste bins to meet demand. 2. Approved a virement from capital contingency to Markets creating a capital budget of £10,000 for City of Wolverhampton Market drainage solution. 3. Approved a virement from capital contingency to Markets creating a capital budget of £15,000 for Bilston Market partial roof replacement. 			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Steve Evans	Director of City Environment	6 March 2020	Dawn Dilks 01902 554607
Title and summary of decision			
Commercial Waste Pricing			
Agreed the proposed table of commercial rates for the 12-month period from 1 April 2020 to 31 March 2021.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Steve Evans	Director of City Environment	6 March 2020	Anna Spinks 01902 554317
Title and summary of decision			
Recycling Processing (MRF) contract			
Approved the retender of Lot 4 Recycling Processing for a shorter contract term.			

Education

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Mike Hardacre	Director of Resources Director of Education	26 February 2020	Adrian Leach 01902 553927
Title and summary of decision			
Development of New Resource Base Provision			
<ol style="list-style-type: none"> 1. Approved the undertaking of required initiation processes to support the proposed establishment of resource base provision at St Michael's CE Primary School, St Martin's CE Primary School. Aldersley High School' and Northwood Park Primary School. 2. Approved the allocation of resources from the approved Special Provision Capital Fund budget to a new capital projects at St Michael's CE Primary and at St Martin's CE Primary. 			

Joint Cabinet Member

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles Councillor Harman Banger	Director of Finance Director of Regeneration	24 April 2020	Zareena Ahmed-Shere 01902 557677
Title and summary of decision			
i54 Western Extension – Grant Agreement - BCLEP (Local Growth Fund and Land and Property Investment Fund)			
<ol style="list-style-type: none"> 1. Accepted the Black Country Local Enterprise Partnership's (BCLEP)'s dual grant offer for the total sum of £5m (£2.5m from Local Growth Fund and £2.5m from Land and Property Investment Fund) for Platform Preparation Works to support the i54 Western Extension Project. 2. Authorised the Council to enter into a Grant Agreement and a letter of guarantee with Walsall Metropolitan Borough Council (the LEP's Accountable Body for the Land and Property Investment Fund) in order to secure these funds. 3. Noted that the capital expenditure budget of £5m to utilise the grant was approved by Council on 18 September 2019. 			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles Councillor Ian Brookfield	Chief Executive Director of Finance	1 April 2020	Michelle Howell 01902 553197
Title and summary of decision			
Loan to WV Living			
<ol style="list-style-type: none"> 1. Approved the terms of the loan to WV Living, including a return on investment chargeable quarterly. 2. Approved the issue of the loan to WV Living in April 2020. 			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles Councillor Ian Brookfield	Chief Executive Director of Finance	16 March 2020	Michelle Howell 01902 553197
Title and summary of decision			
Loan to WV Living			
<ol style="list-style-type: none"> 1. Approved the terms of the loan to WV Living, including a return on investment chargeable quarterly. 2. Approved the issue of the loan to WV Living in March 2020. 			

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles Councillor Harman Banger	Director of Finance Director of Regeneration	18 April 2020	Oliver Nash 01902 551603
Title and summary of decision			
Black Country AIM for GOLD Payment of grants to SMEs Approved payments totalling £61,960 as detailed at section 5.3 of the report.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles Councillor Harman Banger	Director of Finance Director of Regeneration	6 May 2020	Oliver Nash 01902 551603
Title and summary of decision			
Black Country AIM for GOLD Payment of grants to SMEs Approved payments totalling £57,470 as detailed at section 5.3 of the report.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles Councillor Jacqueline Sweetman	Director of Finance Deputy Chief Executive	20 May 2020	Luke Dove 01902 557121
Title and summary of decision			
Corporate Asset Management Fund - Approval of Schemes for 2020/21 Approved the allocation of £1.0 million from the Corporate Contingency to individual projects within Corporate Asset Management to facilitate the programme of works detailed in Table 1 which includes 19 new projects.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Louise Miles Councillor Harman Banger	Director of Finance Director of Regeneration	18 May 2020	Zareena Ahmed-Shere 07890397677
Title and summary of decision			
i54 Western Extension – Services Strategy			
<ol style="list-style-type: none"> 1. Approved the services strategy that will enable Harlaxton Energy Networks Limited, (IDNO) to co-ordinate and deliver a full suite of services infrastructure to include Electricity, Gas, Water and Third Party Communications services at the i54 and i54 Western Extension (south) sites. 2. Approved that the Council as landowner enters into Agreement with SCC, Harlaxton Energy Networks Limited and Harlaxton Engineering Services Limited for the Reservation of Connection Capacity. 			