

City of Wolverhampton Council – Election Fees and Charges 2021/2022

| SCALE OF FEES | Fees paid in 2019 | Proposed Fees 2021/2022 |
|--|--------------------------|--------------------------------------|
| Fee for Returning Officer | | |
| Local Election | 0 | 0 |
| European Parliamentary Election | £8,572 | N/A |
| Parliamentary Election (3 constituencies) | £8,706 | N/A |
| Police and Crime Commissioner Election | In 2016 - £9,450 | Awaiting charges order in early 2021 |
| West Midlands Combined Authority Mayoral Election | In 2017 - £8,591 | Awaiting charges order in early 2021 |
| Fee for Deputy Returning Officer – flat rate | | |
| <i>(up to 50% of RO fee)</i> | | |
| Deputy Returning Officer – full powers | £500 | £500 |
| Assistant Deputy Returning Officer – full powers | £400 | £400 |
| Deputy Returning Officer – limited powers – Postal Vote Opening Manager | N/A | £200 |
| Deputy Returning Officer – limited powers – receipt of nominations | N/A | £100 (non-core-team) |
| Polling Station Staff – flat rate | | |
| + 20% uplift fee for combination election – figure in brackets will be paid for May 2021 election | | |
| Polling Station Inspector | £245 | £250 (£300) |
| Polling Station Inspector mileage | £0.45p a mile | £0.45p a mile |
| Presiding Officer | £220 | £230 (£276) |
| Presiding Officer mileage | £10 | £10 |
| Transporting polling booth | £15 | £15 |

Appendix 1

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| Poll Clerk | £143 | £150 (£180) |
| Poll Clerk mileage | £5 | £5 |
| Reserve PO and PC fee | N/A | £50 |
| Training (Polling Station Inspector/Presiding Officer/Poll Clerk) | £30 | £30 |
| Postal Vote Opening – per hour | | |
| Postal Vote Opening Manager | X 1.25 hourly rate of core team member - overtime only | £200 DRO fee and x 1.25 hourly rate for overtime |
| Postal Vote Opening Supervisor Count night | £14.92 £18.65 | £15 £20 |
| Postal Vote Opening Adjudicator Count night | £11.88 £14.51 | £12.50 £15 |
| Postal Vote Opening Assistant Count night | £9.55 | £10 £12.50 |
| Verification and Count (hourly rate) | | |
| Candidate and Agent Liaison Officer | £300 flat fee | £300 flat fee |
| Operations Manager Leads (Logistics, Reception, Comms, Count site manager/ICT/senior result co-ordination) After 9pm/weekend | £22.63 £27.74 | £30 |
| Count Supervisor After 9pm/weekend | £14.92 £18.65 | £20 |
| Assistant Count Supervisor After 9pm/weekend | £11.88 £14.51 | £15 |

Appendix 1

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| Count Assistant After 9pm/weekend | £10.14 £12.10 | £12.50 |
| Chief counting supervisor (results co-ordination) After 9pm/weekend | £14.92 £18.65 | £20 |
| Chief counting supervisor assistant After 9pm/weekend | £11.88 £14.51 | £15 |
| Ballot box receipt assistant After 9pm/weekend | £11.88 £14.51 | £15 |
| Ballot box runner After 9pm/weekend | £10.14 £12.10 | £12.50 |
| Receptionist / Door Keepers After 9pm/weekend | £10.14 £12.10 | £12.50 |
| Training fee for Count Supervisors and Assistant Count Supervisors | £30 | £30 |
| Core team overtime | | |
| 5 members of core election team for overtime hours. Electoral Services Manager (G8), Electoral Services Officer (G6), Electoral Services Assistants (G4) | X1.25 hourly rate Core team election day fee – same as Presiding Officer - £220 | X 1.25 hourly rate Core team election day fee - £300 |
| Temporary clerical assistants | £10.14 | £10.41 (Grade 4) |
| Delivery of training session | £100 | £80 per session for external trainer / core team - x 1.25 hourly rate. |
| Ballot box preparation | | |
| Ballot box preparation supervisor | £10.98 | £12.50 |
| Ballot box preparation assistant | £10 | £10 |

Appendix 1

| SCALE OF FEES – SERVICES | Cost |
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| Printing and provision of ballot papers | Actual and necessary (print contract in place with FCS Laser Mail for next 3 years) |
| Printing official poll cards. | Actual and necessary (print contract in place with FCS Laser Mail for next 3 years) |
| Printing of postal vote packs | Actual and necessary (print contract in place with FCS Laser Mail for next 3 years) |
| Printing and providing notices and other documents required in and about the election or poll and cost of publishing such notices and documents | Actual and necessary |
| Renting of any building, room or equipment for the purposes of the election and for expenses of heating, lighting and cleaning any building or room or repairs to equipment. | Actual and necessary |
| Hiring or constructing a polling station for the purposes of the election and for expenses of heating, lighting and cleaning any building or room or repairs to equipment. | Actual and necessary |
| Providing ballot boxes, including repairs | Actual and necessary |
| Conveyance of ballot boxes, equipment etc. | Actual and necessary |
| Delivery and collection of polling booths | Actual and necessary |
| Printing copies of the register of electors | Actual and necessary |
| Postage | Actual and necessary – as per Royal Mail charges |
| Election stationery and materials, general stationery, cost of delivery of documents to the Returning Officer and miscellaneous expenses. | Actual and necessary |
| Premium for Employer's Liability, Third Party and Personal Indemnity Insurance. | Actual and necessary |