

2021/2022

Non-Statutory Licensing Committee – Committee/Sub-Committee/Officer Delegations

Licence/Consent/Permit Type	Current Delegation(s)	Date of Committee Authorisation	Proposed Delegation(s) 2021-2022
Street Trading			
Pitches – Creating, Relocating or Deletion Review of Decision	Section Leader/Senior Licensing and Compliance Officer – Licensing in consultation with Highways/Landscape services Commercial Regulation Manager/Section Leader, Licensing	Non-Statutory Licensing Committee 20/5/2020	Markets General Manager/Area Markets manager. Commercial Regulation Manager
Consents – Grant, Renewal, revocation Review of Decision	Section Leader/Senior Licensing and Compliance Officer – Licensing in consultation with Highways/Landscape services Commercial Regulation Manager/Section Leader, Licensing	Non-Statutory Licensing Committee 20/5/2020	Markets General Manager/Area Markets manager. Commercial Regulation Manager
Private Land Consents – Grant Revocation of Consent	Licensing and Compliance officer, Licensing Commercial Regulation Manager/Section Leader, Licensing	Non-Statutory Licensing Committee 20/5/2020	Area Market Manager Markets General Manager

Appendix 1

Temporary/Street Trading Occasional Consents	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 20/5/2020	Area Markets Manager
Change of Tradeline	Section Leader, Licensing	Non-Statutory Licensing Committee 20/5/2020	Markets General Manager
Transfer of Street Trading Consent Subject to Consent Conditions	Section Leader/Senior Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 20/5/2020	Markets General Manager
Review of Decision	Commercial Regulation Manager		Commercial Regulation Manager
Street Trading Fees and Charges	Non-Statutory Licensing Committee	Non-Statutory Licensing Committee 20/5/2020	
Change of Unit Design – Approval	Section Leader, Licensing	Non-Statutory Licensing Committee 20/5/2020	Markets General Manager

The proposed delegation to officers is subject to an administrative process by working through checklists of approved policy/criteria prior to the issue of Licence/Registration/Permit/Notice etc.

I delegate authority for the decision-making processes within the functions detailed above to the posts named in the proposed delegation column.

..... Date:

Ross Cook
Director of City Environment