

# Meeting of the Cabinet (Performance Management) Panel Minutes - 14 September 2015

## Attendance

### Members of the Cabinet (Performance Management) Panel

Cllr Paul Sweet (Chair)  
Cllr Peter Bilson  
Cllr Claire Darke  
Cllr Steve Evans  
Cllr Val Gibson  
Cllr Andrew Johnson  
Cllr Roger Lawrence  
Cllr John Reynolds  
Cllr Sandra Samuels

### Employees

Dereck Francis	Democratic Support Officer
Kenny Aitchison	Service Manager Housing Strategy/Development
Viv Griffin	Service Director - Disability and Mental Health
Keith Ireland	Managing Director
Charlotte Johns	Head of Transformation
Amrita Sharma	Business Support and Regulation Officer
Anna Zollino-Biscotti	Senior Information Governance Officer

## Part 1 – items open to the press and public

*Item No.*    *Title*

- 1 Apologies for absence**  
Apologies for absence were submitted on behalf of Cllr Elias Mattu.
- 2 Declarations of interests**  
No declarations of interest were made.
- 3 Minutes of the previous meeting (15 June 2015)**  
Resolved:  
That the minutes of the meeting held on 15 June 2015 be approved as a correct record and signed by the Chair.
- 4 Matters arising**  
There were no matters arising from the minutes of the previous meeting.

5 **Corporate Performance Report Quarter One**

Charlotte Johns, Head of Transformation presented the quarter one corporate performance report for 2015/16. She highlighted the three measures that were currently rated red and were therefore underperforming.

In response to comments made the Head of Transformation undertook to feed back to the Policy Team the observation that the typeface used in the Corporate performance report was too small. She also reported that the information on appraisals would be available in the quarter two performance monitoring report.

Cllr Val Gibson informed the Panel that the performance measure 'Looked After Children' was now rated amber and that the numbers of LAC had stabilised and currently stood at 715. The figure was on a downward trajectory.

Resolved:

That the performance on the corporate performance indicators for quarter one 2015/16 be received and noted.

6 **Housing Managing Agents Performance Monitoring Report- Quarter Four - January to March 2015**

The Panel reviewed performance monitoring information on Wolverhampton Homes and the Tenant Management Organisations (TMOs) management and maintenance of council owned properties during quarter four of the 2014/215 financial year.

Kenny Aitchison, Service Manager, Housing Strategy and Development updated the Panel on the right to transfer proposal submitted by Bushbury Hill Estate Management Board.

Resolved:

That the performance of the housing management agents for quarter four 2014/15 be received and noted

7 **Information Governance Performance Report - Quarter One 2015/16**

Anna Zollino-Biscotti, Information Governance Manager presented the quarter one performance report on Information Governance. Performance on Freedom of Information (FOI) response rates was at 100% and the Subject Access Request (SAR) response rate was at 98% for the quarter.

Resolved:

That the quarter one 2015/16 performance for Information Governance be received and noted.

8 **Draft Adult Social Care Local Account 2014/15**

Viv Griffin, Service Director Disability and Mental Health presented the 2014/15 Adult Social Care Local Account. This was Wolverhampton's fifth Local Account, which was a retrospective review of the key developments, achievements and performance over the course of the year. It also set out planned priorities for the next two years.

Cllr Paul Sweet commented that the document was well written and easy to read and understand.

Cllr Steve Evans placed on record his thanks to all employees who had contributed to the delivery of services and the many achievements mentioned in the Local Account 2014/15.

Resolved:

That the 2014/15 Adult Social Care Local Account be formally accepted.