

Premises Licence

Issued in accordance with The Licensing Act 2003

APPENDIX 1

Name of Premises: Diamond Banqueting Suite

Address of Premises: Skinner Street
City Centre
Wolverhampton, West Midlands
WV1 4LD

Premises Licence Number: 16/01074/PRE - Full Variation

Date Licence Granted: 25th May 2016

1. Opening hours of the premises

Normal Hours: Monday to Sunday 0800hrs to 0600hrs
Seasonal Variations: None
Non Standard Hours: None

2. Licensable activities authorised by the licence and the times the licence authorises the carrying out of these activities

Activity: Live Music
Normal Hours: Monday to Sunday 1000hrs to 0500hrs
Seasonal Variations: None
Non Standard Hours: None

Activity: Recorded Music
Normal Hours: Monday to Sunday 0800hrs to 0500hrs
Seasonal Variations: None
Non Standard Hours: None

Activity: Performances of Dance
Normal Hours: Monday to Sunday 1000hrs to 0200hrs
Seasonal Variations: None
Non Standard Hours: None

Activity: Boxing or Wrestling
Normal Hours: Monday to Sunday 1000hrs to 0200hrs
Seasonal Variations: None
Non Standard Hours: None

Activity: Plays
Normal Hours: Monday to Sunday 1000hrs to 0200hrs
Seasonal Variations: None
Non Standard Hours: None

Activity: Late Night Refreshment
Normal Hours: Monday to Sunday 2300hrs to 0200hrs
Seasonal Variations: None
Non Standard Hours: None

Activity: Sale/Supply of alcohol on the premises
Normal Hours: Monday to Sunday 1000hrs to 0500hrs

Seasonal Variations: None

Non Standard Hours: None

3. Name of the designated premises supervisor if the sale of alcohol is involved

Paramjit Singh

Personal Licence Number WS/PEL/0470

Issued by Walsall MBC

4. Is access to the premises by children restricted or prohibited

Provision only as prohibited or restricted under the Licensing Act 2003.

5. Name, (registered) address of the holder of the premises licence

Mr Paramjit Singh

210 Ingram Road

Walsall

WS3 3AD

Mandatory Licensing Conditions (Licensing Act 2003)

Mandatory conditions as required by the Act will apply to the licence.

It is the responsibility of the Premises Licence Holder and the Designated Premises Supervisor to ensure that they are conversant and compliant with all current mandatory conditions in relation to the Licensing Act 2003.

Conditions consistent with the Operating Schedule

The prevention of crime and disorder

- A digital CCTV system with recording equipment is installed and maintained at the premises;
- CCTV will cover entry and exit points of the premises and all areas where alcohol / money is served / taken and all areas to which the public have access and the immediate vicinity outside the premises;
- Images / recordings to be downloaded in a suitable format and provided to any member of a Responsible Authority upon request and without any due delay;
- Images and recordings must be of evidential quality, must indicate the correct time and date and be kept for at least 31 days;
- All managerial staff to be trained to use the CCTV system and at least one member of staff to be on duty who is trained to download the system's images should any member of a Responsible Authority make a request;
- During Banqueting Halls' hours of operation, SIA accredited door supervisors will be employed at a ratio of 1:50 for events. However, door supervisors will be employed at a ratio of 1:75 for private functions including birthdays, anniversaries, weddings, funerals and similar. At least two SIA will operate the front entrance to the premises;
- Weddings and any other functions will be notified to the Police licensing no less than 14 days in advance. Music or dance events will also be notified to the Police licensing no less than 14 days in advance;
- Boxing, martial arts or any form of indoor contact sports events will be notified to Police licensing no less than 14 days in advance. Details of the promoter and participants will be provided to Police for suitable risk assessments to be conducted;
- Drinks, glassware or bottles will not be permitted to be removed from the premises;
- Staff and security operatives have a communications device; this allows any incidents or issues to be dealt with efficiently and effectively;
- Once event / function notifications have been provided to West Midlands Police (Police licensing), they will have a right of veto over any such events / functions should they decide that by holding the event / function, the Premises Licence Holder or DPS will not be promoting the licensing objectives. The premises must implement all recommendations of the Police, made in response to the risk assessments that are designed to reduce the risks to the licensing objectives. Any Police recommendations must be communicated to the Premises Licence Holder or DPS prior to the event / function. If the Police recommendation is that the event / function must not take place because of a serious risk to the Prevention of Crime and Disorder or Public Safety licensing objectives, then an officer of the rank of Inspector or above from Wolverhampton Police station will provide a written explanation of the reasons for the veto, at the same time as the recommendation or as soon as reasonably practicable after it;
- For the purpose of this licence an "event" is defined as: where any licensable activity takes place on the premises which is either: A) promoted or advertised to the public at any time before the event or; B) predominately features DJ's or MC's performing live or to a recording back-track;
- An incident log must be maintained at the premises and a written record of any incident that occurs at the premises must be appropriately recorded. Where it is deemed

appropriate the incident must be immediately reported to West Midlands Police. Incident log book to be produced to a member of a responsible authority upon request;

- To ensure compliance with Challenge 25 a 'refusals book' where any sale of alcohol is refused to persons who present themselves to be under age;
- No alcohol will be sold to a customer who presents as intoxicated. Any customer who becomes disorderly will be removed from the premises;

Public safety

- To meet the requirements of the Regulatory Fire Safety Order 2005 and meet the British standards or equivalent for all equipment and furnishing. Capacity numbers should be calculated for the different types of use of the premises and noted within the Fire Risk Assessment.

The prevention of public nuisance

- Noise and vibration should not be allowed to emanate from the premises so as to cause a nuisance to nearby commercial properties or residents;
- Except for access and egress all doors and windows shall be kept closed during periods of entertainment associated with the Premises Licence;
- The manager, licence holder or other competent person shall carry out observations in the vicinity of the nearest noise sensitive properties, at regular intervals whilst the Premises Licence is being exercised in order to establish whether there is a noise breakout from the premises. If the observation reveals noise breakouts at a level likely to cause disturbance to the occupants of properties in the vicinity when the volume of music shall be reduced to a level that does not cause disturbance;
- Clear notices should be displayed at all points where customers leave the building instructing them to respect the needs of local residents and leave the premises and the area quietly;
- Clear notices should be displayed at exits to smoking areas requesting customers to use such areas quietly.

The protection of children from harm

- All staff will be trained in Challenge 25; all appropriate ID checks will be undertaken by all staff to ensure no sale of alcohol is made to underage persons;
- All staff to receive training and refresher training every 6 months on their responsibilities with regard to licensing legislation. Training to be documented and shown to members of a Responsible Authority upon request;
- Acceptable ID will be a valid passport, photo card driving licence, Military ID or recognised proof of age card;
- No customer under 18 to be admitted to the bar and no customer under 18 to be admitted to the restaurant unless accompanied by a responsible adult;
- No customers under 18 to be present on the premises after 22:00 – Monday – Thursday or 01:30 – Friday to Sundays;
- Security staff will be vigilant regarding unaccompanied children within the premises. Children will not be allowed to leave the premises without a responsible adult;
- Events organised specifically for persons under 18, will not be held at the same time as the premises are open for usual business. At least 21 days notification to be given to the Police licensing of any event that is aimed at the under 18 age group.

Plans

As submitted with application dated 11/04/2008 and retained by Wolverhampton City Council.