

Statutory Licensing Committee

Minutes - 9 June 2021

Attendance

Members of the Statutory Licensing Committee

Cllr Phil Page (Chair)
Cllr Rashpal Kaur (Vice-Chair)
Cllr Keith Inston
Cllr Anwen Muston
Cllr Rita Potter
Cllr Zee Russell
Cllr Jaspreet Jaspal
Cllr Lynne Moran (Virtual)
Cllr Mak Singh (Virtual)
Cllr Wendy Dalton
Cllr Andrew Randle
Cllr Ellis Turrell

Employees

Donna Cope	Democratic Services Officer
Sarah Hardwick	Senior Solicitor
Chris Howell	Commercial Regulation Manager
Greg Bickerdike	Licensing Manager
Emma Caddick	Service Manager - Environmental Health
Paul Dosanjh	Service Manager - Trading Standards & Licensing Act
Jaswinder Kaur	Democratic Services Manager

Part 1 – items open to the press and public

Item No. *Title*

- 1 Apologies for absence**
There were no apologies for absence.
- 2 Declarations of interest**

There were no declarations of interest.

3 **Minutes of previous meeting**

Resolved:

That the minutes of the meeting of the Statutory Licensing Committee held on 17 March 2021 be confirmed as a true record and signed by the Chair.

4 **Matters arising**

There were no matters arising.

5 **Minutes - 25 February 2021 - Statutory Licensing Sub-Committee**

Resolved:

That the minutes of the meeting of the Statutory Licensing Sub-Committee held on 25 February 2021 be confirmed as a true record and signed by the Chair.

6 **Review of Decision Making 2020-2021**

Chris Howell, Commercial Regulation Manager, presented the Review of Decision Making 2020-2021 report for approval. He outlined the annual report of the decisions made over the last municipal year and set out the delegations for the forthcoming year.

Councillor Page, Chair of the Statutory Licensing Committee, proposed the recommendations and Councillor Potter seconded the recommendations.

Resolved:

That Members of the Statutory Licensing Committee:

1. Endorsed and approve the proposals in section 2 of this report relating to category 2 decisions.
2. Endorsed and approve the proposals in section 2 of this report relating to category 3 decisions.
3. Delegated category 3 decision making powers to the Director for City Housing and Environment.
4. Agreed to receive further annual delegation update reports at the beginning of each municipal year.
5. Noted the schedule attached at Appendix 1 to this report which includes further proposed delegations from the Director for City Housing and Environment.
6. Noted the schedule of employee decisions for 2020 - 2021 attached at Appendix 2 to this report in relation to the Licensing Authority as a Responsible Authority.
7. Noted the schedule of decisions for 2020 - 2021 attached at Appendix 3 to this report in relation Magistrates and Crown Court appeals.

7 **Ask Angela – Relaunch and update**

Paul Dosanjh, Service Manager: Trading Standards and Licensing Act, presented the Ask Angela – Relaunch and Update report. He outlined the initiative that was first launched in December 2017 and discussed plans for the scheme's relaunch.

The Service Manager responded to questions asked and Members welcomed the report.

Councillor Muston proposed the recommendations and Councillor Page seconded the recommendations.

Resolved:

That Members of the Statutory Licensing Committee:

1. Approved the cost of redesigning and printing the 'Ask for Angela' posters, business cards and mirror stickers.
2. Noted the plans for the updating and relaunch of the "Ask for Angela" scheme and the timeline.