

**Delegations to Chief Executive, Deputy Chief Executive and Directors**

<b>B</b>	<b>Function</b>	<b>Limits or restrictions on delegation</b>
B1	Financial administration.	In accordance with the Financial Procedure Rules.
B2	Contracts and tendering.	In accordance with the Contracts Procedure Rules.
B3	Management of Human Resources.	In accordance with the Council's Human Resources Policies and Procedures and the attached Schedule of Human Resources Schedules.
B4	Day to day administration and operational management excluding key decisions as defined in the Access to Information Procedure Rules.	In accordance with the Constitution and any specific restrictions or limitation imposed by the Cabinet or relevant Regulatory or other Committee.
B5	Management of operational land and premises used for service delivery.	In accordance with the Financial Procedure Rules, the Contracts Procedure Rules and the Asset Management Plan.
B6	The administration of all fees and charges levied in respect of operational services including the waiving or remission of fees and charges.	In accordance with the Financial Procedure Rules.
B7	Compliance with the Health and Safety at Work etc. Act 1974 and the Regulatory Reform (Fire Safety) Order 2005.	In accordance with the Council's Health and Safety policies and procedures.

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B8	Compliance with the Council's Equal Opportunities Policy and relevant legislation.	In accordance with the Council's Equal Opportunities policies and procedures.
B9	Compliance with the Human Rights Act 1998.	
B10	Compliance with the Data Protection Act 1998 and the Freedom of Information Act 2000.	
B11	Identification of "Employees responsible for the management of investigations" under the Regulation of Investigatory Powers Act 2000.	In accordance with policy agreed by Cabinet (Resources) Panel on 2 November 2010
B12	Discharge of functions under the Major Emergency Plan.	In accordance with the Major Emergency Plan.
B13	Compliance with the Local Code of Corporate Governance and production of an annual Assurance Statement.	In accordance with the Code.
B14	Compliance with Risk Management Strategy.	
B15	Approval for overseas trips by employees.	Where there is no cost to the Council (i.e. funded by a third party).
B16	Power to issue directions under the Health Protection (Coronavirus, Restrictions) (England) (No. 3) Regulations 2020	