

## Appendix 2 - WSOA Reporting Timetable

Meeting	Date	Status	Notes
Submission to Ofsted	16 February 2022		Complete
WSOA approved and published	8 March 2022		Complete
Leader and Leader of the Opposition informed of approval	21 March 2022		Complete
SEND Partnership Board	6 April 2022		Highlight Reports - Overarching and Key Issues 1, 4 & 5 Update to Cabinet Member at SPB
SEND Partnership Board	13 June 2022		Highlight Reports – Overarching and Key Issues 2, 3 & 6 Update to Cabinet Member at SPB
DfE Monitoring Meeting (1)	16 June 2022		Notes to be taken and distributed to inform Briefing Note (1)
SEB	21 June 2022		
Cabinet Member Briefing	22 June 2022		
Exec Team	11 July 2022		
Strong Families, Children and Young People (SFCYP) Scrutiny Panel	23 June 2022		Report to request setting up of cross-party review group, terms of reference, remit, membership, governance.
SEND Partnership Board	14 September 2022		Highlight Reports – Overarching and Key Issues 1, 4 & 5 Update to Cabinet Member at SPB
Cross Party Review Group (1)	TBC September 2022		Meeting to discuss progress against Key Issues

SEND Partnership Board	2 November 2022		Highlight Reports – Overarching and Key Issues 2, 3 & 6 Update to Cabinet Member at SPB
DfE Monitoring Meeting (2)	TBC November 2022		Notes to be taken and distributed to inform Briefing Note (2)
SEB	(15, 22 or 29) November 2022		
Cabinet Member Briefing	(22 or 29) November		
Exec Team	28 November or 12 December 2022		
Cross Party Review Group (2)	TBC November 2022		Meeting to discuss progress against Key Issues
Children’s Leadership (exception reporting)	10 November 2022		Briefing note (2) to be presented following DfE monitoring visit
Cross Party Review Group (3)	TBC December		Prepare update to CYPF Scrutiny Panel in January 2023
SFCYP Scrutiny Panel	11 January 2023		Update report (2) to be produced following DfE monitoring visit and update from cross party review group
SEND Partnership Board	11 January 2023		Highlight Reports – Overarching and Key Issues 1, 4 & 5 Update to Cabinet Member at SPB
SEND Partnership Board	8 March 2023		Highlight Reports – Overarching and Key Issues 2, 3 & 6 Update to Cabinet Member at SPB
DfE Monitoring Meeting (3)	TBC March 2023		Notes to be taken and distributed to inform Briefing Note (3)
SEB	(7, 14, 21) March		

Cabinet Member Briefing	21 or 28 March		
Exec Team	27 March 2023		
Cross Party Review Group (4)	TBC March 2023		Meeting to discuss progress against Key Issues
Children's Leadership (exception reporting)	TBC March 2023		Briefing note (3) to be presented following DfE monitoring visit
SEND Partnership Board	19 April 2023		Highlight Reports – Overarching and 1, 4 & 5 Update to Cabinet Member at SPB
SEND Partnership Board	7 June 2023		Highlight Reports – Overarching and 2, 3 & 6 Update to Cabinet Member at SPB
DfE Monitoring Meeting (4)	TBC June 2023		Notes to be taken and distributed to inform Briefing Note (4)
SEB	TBC June 2023		
Cabinet member Briefing	TBC June 2023		
Exec Team	TBC June 2023		
Children's Leadership (exception reporting)	TBC July 2023		Briefing note (4) to be presented following DfE monitoring visit
SFCYP Scrutiny Panel	TBC July 2023		Update report (4) to be presented following DfE monitoring visit
SEND Partnership Board	19 July 2023		Highlight Reports – Overarching and Key Issues 1 – 6 (All) Update to Cabinet Member at SPB
Cross Party Review Group (5)	TBC July		Meeting to discuss progress against Key Issues – draft final report and update to CYPF Panel
SEND Partnership Board	TBC September 2023		Closure Report

Cross Party Review Group (6)	TBC September 2023		Preparation of final report and update for CYPF Scrutiny in October
Leader and Leader of the Opposition	TBC September 2023		Closure Report
Cabinet	TBC October 2023		Closure Report
SFCYP Scrutiny Panel	TBC October 2023		Closure Report