

Wolverhampton Councillor Induction Programme 2023/2024



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Welcome

We are very pleased to welcome you to the City of Wolverhampton Council and congratulate you on your success in the elections.



The City of Wolverhampton is a place which is proud of its history, celebrates its diversity and is ambitious for the future. Our vision is that Wolverhampton will be a place where people come from far and wide to work, shop, study and enjoy our vibrant city. It will be transformed while still retaining all those attributes that give our city its unique identity. A healthy, thriving, and sustainable international 'smart city' - renowned for its booming economy and skilled workforce, rich diversity and a commitment to fairness and equality that ensures everyone has the chance to benefit from success.

Your induction programme will help you to fulfil your role as a Councillor and will guide you through the things that we believe will be of most assistance to you.

The Induction Programme 2023

This induction programme is designed for new and returning Councillors. Over the last few years there have been many changes to the way the council operates.

It is therefore important to provide a programme of training and development that ensures you are equipped to best deliver your role and provides the necessary information and support that you need to fulfil your duties as a councillor.

The programme is scheduled over 6 weeks. Building on the experiences and feedback of previous councillors and driven by data from our Councillor Enquiries Unit, it is designed to make it easier for you to attend and access all the training you need. The programme is developed by Councillors for Councillors, and is supported by Officers to ensure it is delivered. We highly recommend that you attend each facilitated session and we have included optional drop-in sessions to support you further. Most sessions offer the choice of either a daytime or evening slot, making it easier for Councillors to be able to attend.

The Induction is split into two sections. The first section contains essential sessions that must be attended by all newly elected Councillors. The second section is made up of beneficial (but optional) sessions, which which you are very much recommended to attend because they will provide you with important information that may affect your residents and support you in your role as a councillor. All new and returning Councillors are welcome to attend.

Please see below a high-level calendar overview of the programme for 2023. The following pages in the pack will give you a brief overview of what each session will contain, key contacts and the support you can expect to receive.

Note that if you have been designated as a member of licencing committee, you are required to attend training before taking part in any licencing committee meetings.

Councillor Induction Programme 2023 - at a glance

New Councillor Essential Sessions

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>8 May Bank Holiday</p>	<p>9 May No Scheduled Training</p>	<p>10 May Meet and Greet the Directors at 5:30pm</p>	<p>11 May No Scheduled Training</p>	<p>12 May No Scheduled Training</p>
<p>15 May Councillor: Code of Conduct 11:30am or 5:30pm</p>	<p>16 May Health and Safety 10am or 5pm</p>	<p>17 May Council - Annual General Meeting at 5:45pm</p>	<p>18 May Governance Service Overview 9.30am or 4.30pm Civic Support and CEU 10am or 5pm</p>	<p>19 May Safeguarding Adults and Children 10am or 4pm</p>
<p>22 May Democratic Services 10am or 5pm Scrutiny 11am or 6pm</p>	<p>23 May City Planning 9.45am or 5pm Information Governance: Using Data in a Safe Way 11am or 6pm</p>	<p>24 May Finance Directorate Overview 10am or 5.30pm</p>	<p>25 May Ward Funds & Ward Profile 9.30am or 5pm</p>	<p>26 May Equalities, Diversity, and Inclusion 11am or 4pm</p>



Councillor Induction Programme 2023 - at a glance

New and Existing Councillor Beneficial Sessions

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
29 May Bank Holiday	30 May Environmental Services 10am or 5pm Transport Services 11.30am or 6:30pm	31 May Communications & Social Media 10am or 5pm Customer Services 11am or 6pm	1 June Welfare Rights - Benefits Information 10am or 5pm Anti-Social Behaviour 11am or 6pm	2 June Working with Health in Wolverhampton 10am or 4pm Key Sights Tour - bus 12noon - 2pm
5 June City Housing & Housing Managing Agents 10am or 5pm	6 June Emergency Planning & Resilience 10am or 5pm	7 June Licensing (external provider) 10:30am	8 June Corporate Parenting - Children in Care 10am or 5pm	9 June Key Sights Tour - Walk 12noon - 2pm
12 June How to access your payslips 10am or 5pm	13 June No Scheduled Training	14 June Key Sights Tour - bus 6pm - 8pm	15 June No Scheduled Training	16 June Key Sights Tour - Walk 12noon - 2pm
19 June No Scheduled Training	20 June No Scheduled Training	21 June Key Sights Tour - Walk 5pm - 7pm	22 June No Scheduled Training	23 June No Scheduled Training
26 June No Scheduled Training	27 June No Scheduled Training	28 June WMCA and Regional Understanding 11am or 6pm	29 June No Scheduled Training	30 June Key Sights Tour - bus 12noon - 2pm

IT Equipment Collection

Your IT equipment (laptop and mobile phone) will be setup and configured after the close of the election results. You will be asked to choose a collection slot on the day of the election results by the IT team.

Slots will be available from Wednesday 10 May until Friday 12 May 2023 please contact:
councillors.support@wolverhampton.gov.uk



Essential Sessions for All New Councillors

Meet and Greet the Directors: Strategic Executive Board (SEB)

Wednesday 10 May 2023

5.30pm

City Suite, 3rd Floor, Civic Centre

1.5 hours

Attendees

Chief Executive and Directors

This session with SEB is for you as new Councillors to meet the Chief Executive and Directors. This is intended to be an informal session to build relationships. You will have the chance to speak face to face with Directors and move about the room covering all themed areas of the organisation.

- **Tim Johnson**, Chief Executive
- **Mark Taylor**, Deputy Chief Executive
- **David Pattison**, Chief Operating Officer
- **Emma Bennett**,
Executive Director of Families
- **Claire Nye**, Director of Finance
- **Charlotte Johns**, Director of Strategy
- **Becky Wilkinson**, Director of Adult Services
- **John Roseblade**,
Director of Resident Services
- **John Denley**, Director of Public Health
- **Ian Fegan**, Director of Communications and External Relations
- **Richard Lawrence**, Director of Regeneration
- **Laura Phillips**,
Deputy Director of People and Change

The Role of a Councillor: Code of Conduct

Monday 15 May 2023

Session 1 - 11.30am

Session 2 - 5.30pm

1 hour

Committee Room 3, 3rd Floor, Civic Centre

Officers Attending

David Pattison

Chief Operating Officer (Monitoring Officer)

Michelle Rowe

Locum Solicitor (Deputy Monitoring Officer)

Tracey Christie

Head of Legal Services

This will assist you in understanding your role as a Councillor, looking closely at the Code of Conduct and key areas of the constitution.

Decision Making:

- Code of Conduct/social media
- Constitution/Rules of Debate
- Councillor Code of Conduct
- Gifts and hospitality
- Registration and disclosure of interests
- Bias and predetermination
- Councillor complaints

Health and Safety

Tuesday 16 May

Session 1 - 10am

Session 2 - 5.30pm

1.5 hours

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Tim Munro, Head of Health and Safety

Tim Munro the Head of Health and Safety will discuss elements around health and safety and wellbeing that you need to know when representing the Council in and out of the office.

This will cover:

- How health & safety impacts the community
- Overview of health & safety system
- Roles and responsibilities
- Personal safety and available support
- Alertcom overview

Governance Service Overview

Thursday 18 May 2023

Session 1 - 9.30am

Session 2 - 4.30pm

30 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Laura Gittos, Head of Governance

This session involves an introduction to the Head of Governance Laura Gittos who will talk through the governance directorate and what it means to you.

The Governance Service is made up of the below functions:

- Democratic Services
- School Appeals Administration
- Scrutiny
- Electoral Services
- Civic Support
- Councillor Enquiries



Civic Support Team and Councillor Enquiry Unit (CEU)

Thursday 18 May 2023

Session 1 - 10am

Session 2 - 5pm

45 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Tim Clark - Civic Support Manager

Lukhvinder Sanger - Councillor Enquiries
Manager

This session will provide information around the Civic Support Team and the Councillor Enquiries Unit and will show you how the services can support you in your role as a councillor. You will also be offered one to one support to understand the system outside the session to assist you in obtaining information.

- Civic Support Team
(Mayoral and Councillor Support)
- Councillor Portal
- Councillor Handbook
- Councillor Enquiries Unit (CEU)
- Dashboard Overview

Please note Lukhvinder Sanger will contact you directly to go over the Councillor Enquiries Dashboard once you have logged cases, so you can see fully how the dashboard operates and supports you to access your data.



Safeguarding Adults and Children

Friday 19 May 2023

Session 1 - 10am

Session 2 - 4pm

1.5 Hours

Committee Room 3, 3rd Floor, Civic Centre

Officers Attending

Andrew Wolverson - Deputy Director of Commissioning and Transformation of Children Services

Sarah Ashton-Jones - Head of Adult Services

This very important session explains the role of the council in safeguarding children, young people and vulnerable adults. Safeguarding is everyone's business, and you will need to fully understand the council's safeguarding responsibilities and what is expected from you.

The session will cover:

- What is safeguarding
- Facts & figures
- Number of child protection plans by ward
- What lies behind the statistics
- The number of alerts and the numbers referred and/or investigated
- Who is at risk
- Scenarios
- Referral process

Democratic Services

Monday 22 May 2023

Session 1 - 10am

Session 2 - 5pm

1 Hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Jaswinder Kaur - Democratic Services and Systems Manager

The Democratic Services Team, led by Jaswinder Kaur, Democratic Services, and Systems Manager, will guide you through what they do as a service, how this impacts you and give you a better understanding of your role as a Councillor.

- Councillor role as a committee member
- Council and committees
- Key Decisions Forward Plan and accessing webcasts from previous meetings

Scrutiny

Monday 22 May 2023

Session 1 - 11am

Session 2 - 6pm

1 Hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Martin Stevens - Scrutiny Team Leader

This session helps you understand the role of scrutiny and how you can get involved in the big issues that are important to you and your community.

The session will include:

- Purpose of scrutiny
- Effective scrutiny
- Understanding your role as a member of scrutiny
- Scrutiny Work Programme from 2022-2023, and accessing webcasts from previous meetings

City Planning

Tuesday 23 May 2023

Session 1 - 9:45am

Session 2 - 5pm

1 hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Stephen Alexander - Head of City Planning

After an introduction from Stephen Alexander, the Head of Planning, the session will guide you through and help you understand the planning process, including:

- Understanding the planning process
- How to use Planning Online
- Accessing planning applications

Information Governance: Using Data in a Safe Way

Tuesday 23 May 2023

Session 1 - 11am

Session 2 - 6pm

1 Hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Anna Zollino-Biscotti

Information Governance Manager

The information governance manager, will look at information governance, laws around GDPR and data and handling of records

The session will cover:

- Information Laws
- What is information
- Consent and information sharing
- Record handling

Finance Directorate Overview

Wednesday 24 May 2023

Session 1 - 10am

Session 2 - 5:30pm

1.5 Hours

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Alison Shannon - Chief Accountant

Darren Herries - Head of The Hub

John Thompson - Head of Procurement

Tracey Richards

Head of Revenues and Benefits

Parvinder Uppal - Head of Commercial

Peter Farrow - Head of Audit

The finance directorate is an important function in the council. Various heads of service will talk to you about how the finances of the council work.

The session will cover:

- The council budget - where our funding comes from and what we spend it on
- Council Tax, Business Rates and Benefits
- An Introduction to the finance teams





Equalities, Diversity and Inclusion

Friday 26 May 2023

Session 1 - 11am

Session 2 - 4pm

1 Hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Jin Takhar - Head of Equality, Diversity and Inclusion

This session will look at the important role that equality, diversity and inclusion plays as part of your Councillor role.

Topics included will cover:

- EDI Strategy
- The role of the Council
- The Public Sector Equality Duty

Director Ward Champions

There are five Director Ward Champions who each work with four wards across the city. The role has a number of functions including supporting and enhancing the representation of communities in discussions, providing a regular



David Pattison
Chief Operating Officer
*Tettenhall Wightwick,
Tettenhall Regis,
Merry Hill, Penn*



Ian Fegan
Director of Communications
and External Relations
*Bushbury South and Low Hill,
East Park, Wednesfield South,
Wednesfield North*



John Roseblade
Director of Resident Services -
*Bushbury North, Oxley,
Fallings Park, Blakenhall*

and direct link between Councillors and Director Ward Champions and informing place-based activity in communities by using data and evidence to help inform conversations and co-produce activity in communities to maximise allocation of ward funds, building community capacity and resilience.



Richard Lawrence
Director of Regeneration
*Bilston North, Ettingshall North,
Ettingshall South and Springvale*



John Denley
Director of Public Health
*Heath Town, Park,
St Peter's, Graiseley*

Ward Walk introductions will be booked with Ward Directors around your own flexibility. Executive Assistants who support Directors will contact you directly to arrange this.

Ward Funds and Ward Profile

Thursday 25 May 2023

Session 1 - 9:30am

Session 2 - 5pm

1 hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Joanna Grocott - Place Based Manager

Adrian Barlow - Analyst
(Insight & Performance Team)

Ward Funds

Every council ward has been allocated a pot of funding for Councillors to determine how it can best be spent to make improvements and help

residents. The session will explain what ward funds are for, how you can apply for funding and what is suitable and appropriate to receive ward funds.

Ward Profile

This session will show you how the ward profiles dashboard works (navigation) and the topic pages with key information about your ward, giving you access to essential data.

The topics on the dashboard include:

- Diversity and demographic
- Housing and health
- Skills and qualifications
- Employment and unemployment
- House prices
- Deprivation

Beneficial Sessions for New and existing councillors

Environmental Services

Tuesday 30 May 2023

Session 1 - 10am

Session 2 - 5pm

1 hour

Meeting Room 206, 2nd Floor, Civic Centre

Officers Attending

Claire Walters - Environmental Based Service Manager

Paul Hodgetts - Services Performance and Intelligent Service Lead

David Millington - Green Spaces and Bereavement Manager

You will have a session with Officers from both environmental and transport services, covering some of key areas below:

- Trees and Arbor front line
- Bins and Fly tipping/ pest control
- Environmental Crime
- Parks. green spaces/ bereavement

Transport Services

Tuesday 30 May 2023

Session 1 - 11am

Session 2 - 6pm

30 minutes

Meeting Room 206, 2nd Floor, Civic Centre

Officers Attending

John Roseblade - Director of Resident Services

John Charles - Head of Strategic Transport

This session covers the transport services section and will inform you on what this covers, best practices and types of enquiries that your residents would raise:

The session will look at:

- Road maintenance
- Road repairs

- Traffic light and street sign repair and maintenance
- Traffic control
- Parking
- Traffic and road safety

Communication and Social Media

Wednesday 31 May 2023

Session 1 - 10am

Session 2 - 5pm

45 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Richard Wyatt - Head of Communications

This is a light touch session which will demonstrate how communications are managed in the council. It will help you understand the different channels used and available and how good communications benefits the council.

The session will cover:

- Role of corporate communications
- Communications services and channels
- Impact of communications
- Social media
- Support for Councillors





Customer Services

Wednesday 31 May 2023

Session 1 - 11am

Session 2 - 6pm

30 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Lisa Powell - Contact Centre Manager

Customer Services is the main point of contact for the residents of Wolverhampton to address their questions and enquiries. It's based at the Civic Centre and offers a comprehensive service by phone or face to face and offers IT access for residents to access their online accounts.

This session includes:

- Customer Services structure
- Functions of Customer Services
- Love Your Streets app
- Overview of our Teams and how we support City of Wolverhampton Council services
- You will be offered the opportunity to visit customer services at a later date to listen to calls and understand the service better.

Welfare Rights: Benefits Information

Thursday 1 June 2023

Session 1 - 10am

Session 2 - 5pm

1 Hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Marc Perlic - Welfare Rights Service Manager

The programme will continue with a session from Marc Perlic, Welfare Rights Service Manager about benefit information and how the team can help your residents.

Topics Covered:

- What we do: benefits information and advice, casework and appeals
- Making a difference
- Macmillan, working with the university and stakeholders
- Advice and Information Directory
- Training for local groups and organisations



Anti-Social Behaviour

Thursday 1 June 2023

Session 1 - 11am

Session 2 - 6pm

30 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Lynsey Kelly - Head of Communities

Hannah Pawley - Community Safety Manager

Safer Wolverhampton Partnership (SWP) is Wolverhampton's statutory Community Safety Partnership. It is formed of a range of partners committed to working together to tackle issues of crime and community safety in a coordinated way to deliver a collective response.

The session will cover:

- Safer Wolverhampton Partnership and its functions
- Crime and anti-social behaviour
- How to report concerns
- Community Engagement

Working with Health in Wolverhampton

Friday 2 June 2023

Session 1 - 10am

Session 2 - 4pm

45 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

John Denley - Director of Governance

Madeleine Freewood - Public Health Partnership & Governance Lead

The role and relationship of the Council in the new NHS system

The session will cover:

- The general picture of health in Wolverhampton

- An introduction to key health stakeholders
- The council's role in health
- The remit of the Integrated Care Board



City Housing and Housing Managing Agents

Monday 5 June 2023

Session 1 - 10am

Session 2 - 5pm

1 hour

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Jenny Lewington

Deputy Director of City Housing

Michelle Garbett

Service Lead Housing Strategy

Andrew Finch - Customer Experience Manager
(Wolverhampton Homes)

Jon Cooper - Head of Housing Solutions
(Wolverhampton Homes)

Anthony Walker

Head of Homelessness and Migration

William Humphries - Service Manager,
Private Sector Housing

This session is run jointly with Wolverhampton City Council Housing Department and Wolverhampton Homes. City Housing is responsible for housing strategy and policy, housing development and landlord services. The City Council owns almost 22,000 homes, which

are managed on the Council's behalf by housing managing agents. This includes Wolverhampton Homes, an arm's length management organisation (ALMO) and three Tenant Management Organisations (TMOs).

Wolverhampton Homes manages the majority of the Council's housing stock, but the responsibility for ensuring tenants receive an excellent service and that homes are safe and maintained, remains the responsibility of the Council. Working closely together, City Housing and the housing managing agents ensure we provide good quality homes and customer service for the tenants and leaseholders of the City.

The session will cover

- City Housing - responsibilities and structure
- Housing policy and new homes
- Wolverhampton Homes and TMOs
- CWC and our role with the housing managing agents
- Homes in the City and the Housing Allocations Policy
- Housing Options and Homelessness
- Private Sector Housing, landlords and private tenant enquiries
- Councillor enquiries

Emergency Planning and Resilience

Tuesday 6 June 2023

Session 1 - 10am

Session 2 - 5pm

45 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Emma Smallman - Resilience Manager

A session around your role when it comes to emergency planning and resilience:

This session will cover:

- What's your role as a Councillor and where you fit in
- Why the council must respond
- How we activate our emergency procedures
- What the Council can provide

Licensing Training - (Essential for Committee members)

Wednesday 7 June 2023

10:30am

1.5 Hour

Committee Room 4, 3rd Floor, Civic Centre
External Provider

This is an externally provided session which will help you make the most of council licensing meeting sessions. This is open to all councillors, but is mandatory for members of the licensing committee.



Corporate Parenting: Children in Care

Thursday 8 June 2023

Session 1 - 10am

Session 2 - 5pm

45 minutes

Committee Room 4, 3rd Floor, Civic Centre

Officers Attending

Hannah Finch - Corporate Parenting Officer

A corporate parenting officer from the service will give a brief overview of what this is and what it means to you.

This session includes:

- What is Corporate Parenting
- What are your responsibilities as a Councillor



How to Access Your Payslips

Monday 12 June 2023

Session 1 - 10am

Session 2 - 5pm

30 Minutes

Online Session via Teams

Officers Attending

Lukhvinder Sanger

Councillor Enquiries Manager

Agresso is a key IT system used by the council and it holds HR information as well as all your payroll and allowance information, digital p60s and pay slips. This session will teach you how to use Agresso.

WMCA and Regional Understanding

Wednesday 28 June 2023

Session 1 - 11am

Session 2 - 6pm

45 Minutes

Committee Room 4, 3rd Floor Civic Centre

Officers Attending

Charlotte Johns - Director of Strategy

Claire Nye - Director of Finance

This session will cover:

- The role and function of the West Midlands Combined Authority
- How the council works with the WMCA
- The city's role in the wider region
- Partnership working with other local authorities and organisations
- Find out more about the unique 3 Cities collaboration between Wolverhampton, Birmingham and Coventry

Key City Sites Tour

As new Councillors, this tour will give you the chance to see sites around the city that have been developed or are due to be developed, as well as areas of key significance for Wolverhampton.

There are two tours available with three days to pick from for each. A member of the Civic Support Team will be in contact to book your preferred date with you.

Key City Tour - Bus

(3 hours max)

Focusing on various sites across the City, this tour will cover areas focused outside the City Centre.

The available dates are:

Friday 2 June 2023 12 noon - 2pm

Wed 14 June 2023 6pm - 8pm

Friday 30 June 2023 12 noon - 2pm

Key City Tour - Walking

(2 hours max)

Focusing on areas directly within walking distance of the Civic Centre, highlighting new sites and sites yet to be developed.

The available dates are:

Friday 9 June 2023 12 noon - 2pm

Friday 16 June 2023 12 noon - 2pm

Wed 21 June 2023 5pm - 7pm





Mandatory E-Learning and Additional Training for Councillors

The Council are committed the training and development of Councillors. Below you will see other courses provided by the Local Government Association (LGA) and Local Government Information Unit (LGiU), many of these courses you can complete at your own leisure.

There is also information about the mandatory e-learning courses that the Council asks that you complete, these are done via the online Learning Zone.

If you need help or assistance booking any of these, please contact:

Organisational Development via email
OD.Team@wolverhampton.gov.uk

Civic Support Team on 01902 554090 or email
councillor.support@wolverhampton.gov.uk

Additional Mandatory Council E-Learning - Mandatory Online Modules

Flexible

Various times – according to module

Learning Zone

- Child Sexual Exploitation
- Corporate Parenting
- Dementia Awareness
- PREVENT Training
- Political Awareness
- Climate Change Toolkit
- An introduction to Equality & Diversity
- Safeguarding Awareness
- Using Restorative Practice
- Health & Safety
- Protecting Information (Information Governance, GDPR etc.)

LGA New Councillor Hub

Councillor hub | Local Government Association

The New Councillor hub provides newly elected members with all the essential information and amongst other things, covers: the councillor's role; how local government is organised; the model code of conduct and standards; and decision making. It includes information on the offers and services offered by the LGA with links to the political groups at the LGA; regional teams; information on our support and development offers; and a host of other information essential for newly elected members.

LGA councillor workbooks on a variety of topics - www.local.gov.uk/councillor-workbooks

LGA e-learning platform (modules on Equality, Diversity and Inclusion, holding council meetings online, Facilitation and conflict resolution, Effective ward councillor, Scrutiny, influencing skills, Local government finance, and supporting mentally healthier communities)

LG Inform brings together in one accessible place a range of key performance data for authorities, alongside contextual and financial information, in an online too. LG Inform - www.local.gov.uk/benchmarking-data-lg-inform

Available Additional Sessions from the LGA and LGiU

Visit: www.local.gov.uk/our-support/councillor-and-officer-development/councillor-hub
for details of dates and times

Duration: **2 hours**

Session Type: **LGA, Virtual via Zoom**

LGA National Events:

Welcome to newly elected councillors

This will be a great opportunity for new councillors to:

- Explore what their role means
- Learn about challenges facing councils
- Meet colleagues from other councils

The session will cover a range of national and regional issues of interest, along with an opportunity to meet experienced councillors and hear more about the LGA's support for members

Chairing Meetings

Visit: <https://lgiu.org/events/courses-for-councillors/> *for details of dates and times*

Duration: **2 hours**

Session Type: **Microsoft Teams**

External Provider

- How to chair a meeting virtually

Personal Safety course

Visit: <https://lgiu.org/events/courses-for-councillors/> *for details of dates and times*

Duration: **2 hours**

Session Type: **Online**

FEEDBACK - Feedback from Councillors is extremely valuable and helps to design the programme for future years. At the end of each week, electronic feedback forms will be shared, as well as an overall feedback form at the end of the programme.

You can get this information in large print, braille, audio
or in another language by calling 01902 551155

wolverhampton.gov.uk 01902 551155

  WolverhamptonToday  Wolverhampton_Today  @WolvesCouncil

City of Wolverhampton Council, Civic Centre, St. Peter's Square,
Wolverhampton WV1 1SH