

Appendix A – Governance Directorate Subscriptions

Business Continuity & Emergency Planning

Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Sundry Supplier - General	£183.46		£183.46	Risk Management Guidelines	Business Impact Analysis	
West Midlands Police		£6,125.14	£6,125.14	This is the Councils annual contribution to the West Midlands Local Resilience Forum, in relation to emergency planning. The annual fee is usually half this amount but wasn't paid in 21/22 so double this year.	Partnership working on Emergency Planning and Business Continuity issues across the WM. Access to DHLUC representative. Sharing of Cabinet information. Access to decision makers within the emergency services.	Keep
Kenyon International	£3,322.00	£2,400.00	£5,722.00	Apprise Incident Management system	Appraise system not currently working as well as had been had envisaged following implementation.	Proposed that - do not renew Apprise system at next renewal and consider other more cost effective means of record keeping and communication.
Kenyon International	£1,200.00	£2,185.00	£3,385.00	Kenyon International - Standby for disaster response, generally around mass fatalities	Kenyon International provide a service in the event of mass fatalities, from body recovery, body storage, liaison with relevant bodies and specialist advice. The £2.1k is effectively a standby fee so that in the event of the service being required those elements are covered.	Kenyon International subscription expires 30th June. The need for the service is defined by the Councils Mass fatalities plan, which is currently being reviewed. It is hoped this will be completed by the time of renewal. Keep for now but review 6/2023.
Total	£4,705.46	£10,710.14	£15,415.60			



Equalities

Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Stonewall Equality Limited	£2,500.00	-	£2,500.00	Stonewall Diversity Champion Programme connects to Stonewall and over 800 organisations in supporting CWC in being an LGBT Inclusive Organisation .	Stonewall provide expert advice and guidance channelling over 20 years of experience .they provide access to industry leading tools and resources on workplace inclusion and provide focused 121 guidance and feedback on their Workplace Equality Index which is their annual measure of the UK's top 100 employers for LGBT inclusion .	Proposed approach - Cabinet member clear that should continue to subscribe to Stonewall annual membership- this to ensure continued expert advice on LGBT inclusion in the workplace . And continued expert advice and support to ensure the effective delivery of the Council's Rainbow City Agenda - a key corporate priority .
Total	£2,500.00	-	£2,500.00			



Governance Services (1 of 3)

Corporate Subscriptions (1)						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Barnsley Metropolitan Borough Council	£3,000.00		£3,000.00	SIGOMA represent the interests of our members within the Local Government Association. SIGOMA channel their views to Government and other appropriate bodies, providing a forum for discussion at the highest political level.	SIGOMA is used a lot by Finance. It looks at financial information and how we rank from a deprivation perspective and financial impact	Keep.
EMAP Publishing Limited	£10,500.02		£10,500.02	Local Government Chronicle - Council signed a 5 year contract until 2026 CWC get physical and digital copies. Those with physical copies have been asked to confirm if still required	News and keeps Cllrs and Officers up to date.	N/A - mark for review in 2025
Local Government Association	£41,661.34	£45,683.92	£87,345.26	Local Government news and representation of local government and within the sector - keeping officer and Cllrs abreast of news	First magazine Leadership courses Training for Councillors New Councillors induction Events and Conferences	Keep
Local Government Information Unit	£22,661.25	£17,246.25	£39,905.50	Information for Cllrs and Officers	Reduced Training Cost (Reduced fees for Members) Regular updates and LGIU bulletins emails Municipal Journey	Proposed approach – review usage and if not demonstrating sufficient value potentially notify at next break point, May 2023



Governance Services (2 of 3)

Corporate Subscriptions (2)						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Key Cities (via Salford City Council who host)	£10,000.00	£10,000.00	£20,000.00	Membership of Key Cities, a network of medium sized cities akin to the Core Cities	Key Cities provides research on key issues pertinent to medium sized cities, and includes an All Party Parliamentary Group for cross party political engagement activity.	Proposal – carefully review whether providing value for money, and then consider how this could be done through other means.
West Midlands Employers – HR advice/support	£23,946.00	£24,866.00	£48,812.00	WME Subscription	Subscription to regional HR advice/support guidance specifically related to local government and schools. Provides access to regional data on employee issues/concerns and allows us to access shared systems/processes.	Keep



Governance Services (3 of 3)

Electoral Registration						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Association Of Electoral Administrators	£47.50		£47.50	Association of Electoral Administrators - represent professionals working in electoral administration	Help and Advice from electoral administrator experts Forums to ask questions Training courses and conferences at a reduced cost for members Regional branch meetings to share advice and best practice Weekly newsletter and quarterly magazine	Keep Keep. All members of Electoral Services team are members of the AEA.

Electoral Registration						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Sundry Supplier - General	£2,900.00	£2,900.00	£5,800.00	This relates to maintenance of the old Respond database. We paid half towards this- last payment made related to 2021 usage. We currently don't use Respond and haven't done so since April 21.	N/A	Stop

Information Governance						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Freedom of Information Case Management System	£10,285.00		£10,285.00	Annual fee to Civica for our lcase management system (FOI/SAR/Disclosures)	Necessary to manage the statutory caseloads for FOI/SAR/Disclosures	Keep - contract renewed for another 5 years - Amount is now £11544 each year
Total	£125,001.11	£100,696.17	£225,697.28			



Health and Safety

Health and Safety						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
eduFOCUS Limited		£4,999.00	£4,999.00	This is the subscription for the Evolve online system for schools to register school trips and provide health and safety documentation for approval to the health and safety team.	A formal process for schools to request permission for off site visits and share the appropriate health and safety documentation. Provides traceability of decision-making process. Cost of this subscription is re-couped through the SLA agreement with schools who use it.	Keep
Total	-	£4,999.00	£4,999.00			

Human Resources

HR Advice						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Recite Me Ltd	£1,990.00		£1,990.00	Accessibility toolbar on the WVJobs website	To ensure information on the WVJobs website is accessible to all that may require reasonable adjustments because of a disability.	Keep
West Midlands Employers – talent link	£28,029.00	£29,613.00	£57,642.00	Talentlink contract including DBS checks through E-Bulk and WMJobs for posting adverts	Recruitment and selection on a regional local government website (WMJobs) Access to an applicant tracking system procured by WMJobs Regional Recruitment and selection support, advice, guidance and updates Access to E-bulk for DBS checks	Keep - required for our advertising platform
Total	£30,019.00	£29,613.00	£59,632.00			



Legal Services

Legal Services						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
CILEx	£2,331.00	£408.00	£2,739.00	Institute of Legal Executives – regulatory authority for Legal Executives – required to carry out their role	Ensuring suitably qualified staff	Keep
Dx Network Services Limited	£4,278.06	£4,766.91	£9,044.97	Document exchange, to send out post, documents etc	Ensures documents are delivered, particularly in view of postal strikes	Keep
HB Editorial Services LTD	£2,495.00	£3,995.00	£6,490.00	Publisher of and Local Government Lawyer, Public law jobs	Advertisement for jobs	Keep
Lawyers in Local Government	£270.00		£270.00	Professional membership	Training, courses and development in the profession	Keep
Lexis Nexis	£54,986.60	£49,402.00	£104,388.60	On line legal research and practical guidance tool	Used daily by legal staff to research, draft, use precedents etc	Keep
MBL Seminars Limited	£540.00		£540.00	Course supplier	Discounted courses, webinars and on line courses	Keep
Solicitors Regulation Authority		£9,164.00	£9,164.00	Regulatory authority for solicitors	Ensuring suitably qualified staff	Keep
Sundry Supplier - General		£142.00	£142.00	Practising Certificate Regulatory Fee		-
Sweet & Maxwell/Thomson Reuters	£17,015.95	£14,642.00	£31,657.95	Legal Database	Used daily by legal staff	Keep

Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Local Land Charges Institute	£130.00	£130.00	£260.00	To assist property lawyers in this area of work	Assists with day to day commercial property matters	Keep
Total	£82,046.61	£82,649.91	£164,696.52			



Organisational Development

Workforce Development						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Dartington Hall Trust	£21,334.00	-	£21,334.00	Research In Practice and Research in Practice for Adults and children's services	Provides prescribed number of hours face to face training from professionals and online resources for CPD for Social Workers.	Keep as we monitor the usage to ensure it remains fit for purpose and cost effective.
Sundry Supplier - General	-	£609.25	£609.25	To offer external coaching and mentoring to all employees across the council	Assists with the personal development of individuals	Keep this as it is cost effective and easy to access for employees
The Association of Democratic Services Officers	-	£148.50	£148.50	To access resources for training Democratic Services and government policy updates	Updates the team in real time	Keep

Business Support Unit						
Ap/Ar ID(T)	2021-22	2022-23	Grand Total	What Is It For	What are the benefits	Recommendation
Sundry Supplier - General	£3.99	£29.58	£33.57	Research In Practice and Research in Practice for Adults	Supports improving the service provided to vulnerable adults	Keep as we monitor the usage to ensure it remains fit for purpose and cost effective.
Total	£21.337.99	£787.33	£22,125.32			



In Summary

Area	2021/22 Spend	2022/23 Spend at Q3	Total 2021/22 and 2022/23 at Q3
Business Continuity & Emergency Planning	£4,705.46	£10,710.14	£15,415.60
Equality	£2,500.00	-	£2,500.00
Governance Services	£125,001.11	£100,696.17	£225,697.28
Health and Safety	-	£4,999.00	£4,999.00
Human Resources	£30,019.00	£29,613.00	£59,632.00
Legal Services	£82,046.61	£82,649.91	£164,696.52
Organisational Development	£21,337.99	£787.33	£22,125.32
Total	£265,610.17	£229,455.55	£495,065.72

