

# Forward Plan of Key Decisions

Date: 17 October 2023



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**CITY OF  
WOLVERHAMPTON  
COUNCIL**

This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.

Forthcoming decisions are published online to meet the statutory 28 day rule for each meeting of the Executive. Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

### **What is a key decision?**

A key decision is an Executive decision which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £250,000**), and/or
- to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Services.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, details of the exempt categories are available on request from Democratic Services.

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Services team:

Email: [democratic.services@wolverhampton.gov.uk](mailto:democratic.services@wolverhampton.gov.uk)

Telephone: 01902 550320

Address: Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

## Forthcoming key decisions

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<b>Our Council</b>					
<b>Draft Budget 2024-2025 and Medium Term Financial Strategy</b> To provide an update to the Draft Budget and Medium Term Financial Strategy 2024-2025 to 2026-2027; and agree the next steps that will be taken in order to address the financial pressures faced by the Council over the medium term.	All Wards	Cabinet 18 Oct 2023	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<b>18 October 2023 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.	All Wards	Cabinet (Resources) Panel 18 Oct 2023	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<b>18 October 2023 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.	All Wards	Cabinet (Resources) Panel 18 Oct 2023	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503

[NOT PROTECTIVELY MARKED]

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p><b>Pay Policy Statement update</b> To approve the Pay Policy Statement update.</p>	All Wards	Cabinet 15 Nov 2023	Open	Councillor Paula Brookfield Cabinet Member for Governance and Equalities	Amanda Porter Senior People Business Partner Tel: 01902 554066
<p><b>Treasury Management Activity Monitoring - Mid Year Review 2023-2024</b> To approve the Treasury Management Activity Monitoring - Mid Year Review 2023-2024.</p>	All Wards	Cabinet 15 Nov 2023	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>Capital Programme 2023-2024 to 2027-2028 Quarter Two Review</b> To approve the capital programme 2023-2024 to 2027-2028 quarter two review.</p>	All Wards	Cabinet 15 Nov 2023	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>Performance and Budget Monitoring 2023-2024</b> To provide an integrated finance and performance update against the Relighting Our City priorities.</p>	All Wards	Cabinet 15 Nov 2023	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>15 November 2023 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 15 Nov 2023	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554561

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<p><b>15 November 2023 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 15 Nov 2023	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>Collection Fund Estimated Outturn 2023-2024</b> To report on the estimated outturn for Council Tax and Business Rates, also referred to as Non-Domestic Rates (NDR), transactions on the Collection Fund in 2023-2024.</p>	All Wards	Cabinet 13 Dec 2023	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>Council Tax Base and Business Rates (NDR) Net Rate Yield 2024-2025</b> To set the estimates for Wolverhampton Collection Fund 2024-2025, which the Council manages on behalf of local precepting bodies and central government.</p>	All Wards	Cabinet 13 Dec 2023	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>13 December 2023 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 13 Dec 2023	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503

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<p><b>13 December 2023 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 13 Dec 2023	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>Annual Health and Safety Report - 2023</b> To review progress and health and safety performance during 2023 and highlight key priorities for the year 2024.</p>	All Wards	Cabinet 17 Jan 2024	Open	Councillor Paula Brookfield Cabinet Member for Governance and Equalities	Tim Munro Head of Service Health and Safety Tel: 01902 554058
<p><b>17 January 2023 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 17 Jan 2024	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>17 January 2023 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 17 Jan 2024	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>Treasury Management Strategy 2024-2025</b> To approve the Treasury Management Strategy 2024-2025.</p>	All Wards	Cabinet 21 Feb 2024	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561

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<p><b>Capital Programme 2023-2024 to 2027-2028 Quarter Three Review and 2024-2025 to 2028-2029 Budget Strategy</b></p> <p>The approve the Capital Programme 2023-2024 to 2027-2028 Quarter Three Review and 2024-2025 to 2028-2029 Budget Strategy</p>	All Wards	Cabinet 21 Feb 2024	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>2024-2025 Budget and Medium Term Financial Strategy 2024-2025 to 2026-2027</b></p> <p>To present a balanced budget for 2024-2025 aligned to the Council Plan priorities and an update on the Medium Term Financial Strategy 2024-2025 to 2026-2027</p>	All Wards	Cabinet 21 Feb 2024	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>Performance and Budget Monitoring 2023-2024</b></p> <p>To provide an integrated finance and performance update against the Relighting Our City priorities.</p>	All Wards	Cabinet 21 Feb 2024	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561
<p><b>Treasury Management Activity Monitoring Quarter Three 2023-2024</b></p> <p>To approve the Treasury Management Activity Monitoring Quarter Three 2023-2024 report.</p>	All Wards	Cabinet (Resources) Panel 21 Feb 2024	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554561

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<p><b>21 February 2024 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 21 Feb 2024	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>21 February 2024 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 21 Feb 2024	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>20 March 2024 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 20 Mar 2024	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>20 March 2024 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 20 Mar 2024	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p><b>24 April 2024 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 24 Apr 2024	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>24 April 2024 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 24 Apr 2024	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>22 May 2024 - Public Procurement Award of Contracts for Works, Goods and Services</b> Public Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 22 May 2024	Open	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503
<p><b>22 May 2024 - Exempt Procurement Award of Contracts for Works, Goods and Services</b> Exempt Procurement Award of Contracts for Works, Goods and Services.</p>	All Wards	Cabinet (Resources) Panel 22 May 2024	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	John Thompson Head of Procurement Tel: 01902 554503

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<b>Thriving economy in all parts of the city</b>					
<b>'Event City': a new five-year event strategy for Wolverhampton</b> To set out a framework, strategy and plan for a new City Five-Year Event Strategy.	All Wards	Cabinet 18 Oct 2023	Open	Councillor Bhupinder Gakhal Cabinet Member for Visitor City	Ian Fegan Director of Communications and Visitor Experience
<b>Biodiversity Net Gain and Nature Recovery in Wolverhampton</b> To seek approval for a Wolverhampton approach to national Biodiversity Net Gain (BNG) and Nature Recovery policies to operate from November 2023.	All Wards	Cabinet 18 Oct 2023	Open	Councillor Stephen Simkins Leader of the Council	Michele Ross Lead Planning Manager Tel: 01902 554038
<b>Wolverhampton Local Plan - Issues and Preferred Options Consultations</b> To approve the Wolverhampton Local Plan Issues and Preferred Options Report.	All Wards	Cabinet 17 Jan 2024	Open	Councillor Stephen Simkins Leader of the Council	Michele Ross Lead Planning Manager Tel: 01902 554038
<b>Strong families where children grow up well and achieve their full potential</b>					
<b>Youth Engagement budget requirements</b> Youth Engagement Budget requirement 2024.	All Wards	Cabinet (Resources) Panel 15 Nov 2023	Open	Councillor Chris Burden Cabinet Member for Children and Young People	Alice Vickers Children's Innovation Lead Tel: 01902 556703

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p><b>SEND and Inclusion Strategy</b> To approve the SEND and Inclusion Strategy.</p>	All Wards	Cabinet 21 Feb 2024	Open	Councillor Jacqui Coogan Cabinet Member for Jobs, Skills and Education	Helen Bakewell Head of Inclusion & Empowerment Tel: 01902 551582
<b>Fulfilled lives for all with quality care for those that need it</b>					
<p><b>Principal Social Worker Annual Report 2022-2023</b> Annual report of the Principal Social Worker for Adults and Children's Services in 2022-2023, outlining key activity, priorities and impact.</p>	All Wards	Cabinet 15 Nov 2023	Open	Councillor Chris Burden Cabinet Member for Children and Young People Councillor Jasbir Jaspal Cabinet Member for Adults and Wellbeing	Jennifer Rogers Principal Social Worker Tel: 01902 553209
<b>Healthy, inclusive communities</b>					
<p><b>Wolverhampton Physical Activity Strategy</b> To present the Health and Wellbeing Together physical activity strategy that sets out key recommendations for delivering physical activity interventions within the city.</p>	All Wards	Cabinet 18 Oct 2023	Open	Councillor Jasbir Jaspal Cabinet Member for Adults and Wellbeing	Richard Welch Head of Partnerships and Tel: 01902 552161

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<p><b>Adult Services Self-Assessment Solution</b> To agree the investment required to fund the procurement and implementation of an online self-assessment tool to support accessing adult social care services.</p>	All Wards	Cabinet (Resources) Panel 15 Nov 2023	Open	Councillor Jasbir Jaspal Cabinet Member for Adults and Wellbeing	Mark Gibbs Project Manager Tel: 01902 554778
<p><b>Lifestyles service</b> Adult tier 2 weight management and smoking cessation services.</p>	All Wards	Cabinet (Resources) Panel 15 Nov 2023	Open	Councillor Jasbir Jaspal Cabinet Member for Adults and Wellbeing	Victoria Downes Senior Public Health Specialist
<p><b>Wolverhampton EFW Contract Amendment</b> To approve the Wolverhampton EfW Contract Amendment.</p>	All Wards	Cabinet (Resources) Panel 15 Nov 2023	Fully Exempt	Councillor Craig Collingswood Cabinet Member for Environment and Climate Change	Anna Spinks Programme Manager EfW
<p><b>Health Hub</b> To seek approval for establishing a Health Hub located at the Mander Centre.</p>	All Wards	Cabinet (Resources) Panel 13 Dec 2023	Open	Councillor Jasbir Jaspal Cabinet Member for Adults and Wellbeing	Madeleine Freewood Partnership and Governance Lead Tel: 01902 553528

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<b>Good homes in well connected neighbourhoods</b>					
<p><b>Social Housing Regulation Act 2023 - Landlord Services Review</b> To provide an overview of Act, the impact of its implementation upon the legislative landscape and City of Wolverhampton Council's readiness for consumer regulation and inspection; and a review of the service functions delivered by Wolverhampton Homes, the Council's wholly owned Arms-Length Management Organisation (ALMO).</p>	All Wards	Cabinet 18 Oct 2023	Open	Councillor Steve Evans Deputy Leader: City Housing	Jenny Lewington Deputy Director of City Housing Tel: 01902 554845
<p><b>Investment Prospectus First Phase Delivery Plan - City Centre West</b> To delegate authority to appoint though a direct award – a Development Partner.</p>	St Peter's	Cabinet 18 Oct 2023	Fully Exempt	Councillor Stephen Simkins Leader of the Council	Simon Hall Senior Development Manager (Interim)
<p><b>Investment Prospectus First Phase Delivery Plan - St Georges</b> To delegate authority to appoint though a direct award process - DMS provider.</p>	St Peter's	Cabinet 15 Nov 2023	Fully Exempt	Councillor Stephen Simkins Leader of the Council	Simon Hall Senior Development Manager (Interim)

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p><b>5-11 Gough Avenue, Wednesfield - Property Condition and future options</b> To report on the current structural condition of council owned properties (7, 9 11) and the privately owned property at 5 Gogh Avenue; and to recommend the preferred option to address the current issues.</p>	Fallings Park	Cabinet (Resources) Panel 15 Nov 2023	Fully Exempt	Councillor Steve Evans Deputy Leader: City Housing	Karen Beasley Head of Housing Development Tel: 01902 554893
<p><b>Hampton View, Heath Town - Surrender of lease</b> To approve the agreed Heads of Terms with Sanctuary Housing Association for the surrender of lease for Hampton View and to agree the future use of the high-rise block.</p>	Heath Town	Cabinet 13 Dec 2023	Fully Exempt	Councillor Steve Evans Deputy Leader: City Housing	Karen Beasley Head of Housing Development Tel: 01902 554893
<p><b>Revision to the Private Sector Housing Assistance Policy</b> Revision to be made to the Private Sector Assistance Policy following review.</p>	All Wards	Cabinet (Resources) Panel 13 Dec 2023	Open	Councillor Steve Evans Deputy Leader: City Housing	Michelle Garbett Service Lead Housing Strategy Tel: 01902 552954

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p><b>Housing Revenue Account Business Plan 2024 - 2025 including Rent and Service Charges</b> To seek approval of the Housing Revenue Account business plan for 2024 - 2025 including the revenue budget, capital programme, rents and service charges.</p>	All Wards	Cabinet 17 Jan 2024	Open	Councillor Steve Evans Deputy Leader: City Housing	Senior People Business Partner Tel: 01902 554066
<p><b>Wolverhampton Homes Delivery Plan 2024 - 2025</b> A report to present the Delivery Plan for Wolverhampton Homes 2024 - 2025, to seek approval and recommendation for adoption by Council.</p>	All Wards	Cabinet 21 Feb 2024	Open	Councillor Steve Evans Deputy Leader: City Housing	Jenny Lewington Deputy Director of City Housing Tel: 01902 554845
<p><b>City Housing Decant Policy</b> Approval of the Council's approach to the decanting of tenants and leaseholders.</p>	All Wards	Cabinet 20 Mar 2024	Open	Councillor Steve Evans Deputy Leader: City Housing	Michelle Garbett Service Lead Housing Strategy Tel: 01902 552954
<p><b>Housing Asset Management Strategy 2024 - 2028</b> To approve the Asset Management Strategy 2024-2028 for council owned housing stock.</p>	All Wards	Cabinet (Resources) Panel 20 Mar 2024	Open	Councillor Steve Evans Deputy Leader: City Housing	Karen Beasley Head of Housing Development Tel: 01902 554893

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p><b>Home Loss and Disturbance Policy</b> To approve a Home Loss and Disturbance Policy.</p>	All Wards	Cabinet (Resources) Panel 20 Mar 2024	Open	Councillor Steve Evans Deputy Leader: City Housing	Meryl Tsagli Housing Policy Officer
<p><b>Homelessness Prevention Strategy</b> To approve the Homelessness Prevention Strategy.</p>	All Wards	Cabinet 24 Apr 2024	Open	Councillor Steve Evans Deputy Leader: City Housing	Daniel Cartwright Homelessness Policy Officer
<p><b>More local people into good jobs and training</b></p>					
<p><b>Well Connected Communities - A454 City East Gateway Phases 1 &amp; 2 Progress Report</b> To present a progress report on the project including a review of implementation options and potential authority to proceed to Full Business Case.</p>	East Park; Heath Town	Cabinet (Resources) Panel 18 Oct 2023	Open	Councillor Craig Collingswood Cabinet Member for Environment and Climate Change	Orla Duffey Black Country Transport Project Manager
<p><b>Well Connected Communities - A454 City East Gateway Phase 1 &amp; 2 Property Acquisitions</b> This report is the open version detailing the property acquisition details and approvals required to progress the A454 City East Gateway Phases 1 and 2 (Willenhall Road) project.</p>	East Park	Cabinet (Resources) Panel 15 Nov 2023	Open	Councillor Craig Collingswood Cabinet Member for Environment and Climate Change	Orla Duffey Black Country Transport Project Manager

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<b>Title of key decision:</b>	<b>Wards affected:</b>	<b>Decision to be taken by and date:</b>	<b>Public or private:</b>	<b>Lead Cabinet Member:</b>	<b>Employee to contact:</b>
<b>Well Connected Communities - A454 City East Gateway Phase 1 &amp; 2 Property Acquisitions Report</b> This report is the exempt version detailing the property acquisition details and approvals required to progress the A454 City East Gateway Phases 1 and 2 (Willenhall Road) project.	East Park	Cabinet (Resources) Panel 15 Nov 2023	Fully Exempt	Councillor Craig Collingswood Cabinet Member for Environment and Climate Change	Orla Duffey Black Country Transport Project Manager